

TUITION-FREE* CLASSES FOR ADULTS



English as a Second Language



Disability Support Services

- English as a Second Language
- Citizenship Preparation
- High School Diploma/GED
- College Preparation
- Basic Skills Academic Tutoring
- Career Training
 - Administrative Professional
 - Early Childhood Education
 - Management
 - Medical Assistant
 - Personal Care Aide
 - Pharmacy Technician
- Connected Parenting
- Child Wellness
- Emeritus Program for Older Adults
- Academic, Job, and Life Skills for Adults with Disabilities
- Community Services

2022 SUMMER SESSION

In-Person & Online Classes
June 6 - July 16, 2022



Emeritus Program



Parenting

Registration
Begins on
May 3, 2022

NOCE
NORTH ORANGE
CONTINUING EDUCATION



High School Diploma Program



Accredited by the Accrediting Commission for Schools,
Western Association of Schools and Colleges
533 Airport Blvd., Suite 200, Burlingame, CA 94010
Website: www.acswasc.org

#WeAreNOCE

www.noce.edu

714.808.4679

Join Us This Summer!!!

We Are Here For You!

Counseling • Technical Support • Disability Support Services

- Learn English
- Get new job skills
- Take high school diploma/GED classes
- Prepare for college math and English
- Improve health and wellness
- Engage the WHOLE FAMILY in fun, interactive classes

To Apply Online, Visit:

noce.edu/registration

CONTACT US TODAY!

Nosotros hablamos español

Chúng tôi nói tiếng Việt

我們有中文服務

한국어로 등록을 도와 드릴 수 있습니다

VACCINE MANDATE

ACTION REQUIRED



A vaccination mandate was established by the North Orange County Community College District Board of Trustees. The mandate requires COVID-19 vaccinations or weekly testing for all employees and students taking in-person classes, labs, and learning centers.

For more information, visit: noce.edu/vaccine

Have an Important Question?

For questions regarding classes or registration, contact:

StarHelp Customer Service

714.808.4679

starhelp@noce.edu

Remote Hours: Monday - Thursday 7:30 a.m. - 7 p.m.

Friday 7:30 a.m - 4 p.m.

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DATES & HOLIDAYS TO REMEMBER

2022 SUMMER Session

June 6 — July 16, 2022

2022 FALL Semester

August 15 — December 17, 2022

REGISTRATION BEGINS

Online & In-Person Registration:
Tuesday, May 3, 2022

Online & In-Person Registration:
Tuesday, July 26, 2022

HOLIDAYS — NOCE CLOSED

Fourth of July Holiday:
July 4, 2022

Labor Day Holiday:
September 5, 2022

Veterans' Day Holiday:
November 11, 2022

Thanksgiving Holiday:
November 24 – 27, 2022

Winter Holiday:
December 23, 2022 – January 2, 2023

Noncredit Pathways to Opportunity

NOCE prepares students to gain skills to transition to academic, career, and life enrichment opportunities.

Programs and classes include:

- Basic Skills
- Career Technical Education
- Citizenship
- Disability Support Services
- Emeritus (Classes for Older Adults)
- English as a Second Language
- High School Diploma / GED/HiSET Preparation
- Parenting

Tuition-Free Classes and Support

- North Orange Continuing Education (NOCE) offers noncredit classes that are tuition-free and “not for college credit.” These classes are state-supported and based on student attendance.
- The magic number at NOCE is the minimum number of students needed in each class in order for the state to cover the costs of the class including instruction, and administrative costs. If attendance drops below this number, the class may be cancelled.
- Free support services are available, including tutoring, counseling, and college and career workshops.

HOW TO APPLY AND REGISTER FOR NOCE CLASSES



APPLY TO NOCE

Apply at noce.edu/apply

- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- In 24-48 hours, you will receive your Student ID required for remaining steps



REGISTER FOR CLASSES

For specific details, visit the registration page for the program you are interested in:

- Basic Skills Program (including High School Diploma, GED/HiSET, College Preparation and Learning Centers) – page 14
- Career Technical Education Program – page 19
- Disability Support Services Program – page 29
- English as a Second Language/Citizenship Program – page 34
- Emeritus Program – page 45
- Parenting Program – page 52



ATTEND CLASS

Attend classes throughout the 2022 Summer Session,
June 6, 2022 – July 16, 2022

Anaheim Campus

1830 W. Romneya Drive, Anaheim, CA 92801

Cypress Center

9200 Valley View Street, Cypress, CA 90630

Wilshire Center

315 E. Wilshire Avenue, Fullerton, CA 92832

Community-based locations and/or Online Classes

Check your class listing for details

Visit: noce.edu/vaccine for latest COVID-19 vaccine policy updates.

Are You Looking to Enroll in Fee-based Personal Enrichment Courses?

NOCE's Community Services Courses Include:

Programs for Adults

- Business/Professional Development
- Fine and Applied Arts/Sewing
- Language Arts and Foreign Language
- Fitness, Dance, Martial Arts

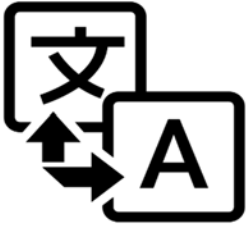
Programs for Kids and Teens

- Academic and Arts
- Personal Enrichment
- Sports and Fitness
- Summer Camps

For specific details on registering for these Community Services classes, visit page 55.

For registration questions, contact: 714.808.4679 or starhelp@noce.edu.

NEED TRANSLATED INSTRUCTIONS?



Need Translated Instructions?

Visit our website at www.noce.edu/newstudent and click on the "Translate" link in the top right corner of the page. You can then select your preferred language and the website will be translated. Or call 714.808.4679.

¿Necesita instrucciones traducidas?

Visite nuestro sitio web en www.noce.edu/newstudent y haga clic en el enlace "Traducir" en la esquina superior derecha de la página. A continuación, puede seleccionar su idioma preferido y el sitio web se traducirá. O llame al 714.808.4679.

번역된 지침이 필요하십니까?

저희 웹사이트 www.noce.edu/newstudent를 방문하여 페이지 오른쪽 상단에 있는 "번역" 링크를 클릭하십시오. 그런 다음 원하는 언어를 선택하면 웹사이트가 번역됩니다. 또는 714.808.4679로 전화하십시오.

需要翻译说明？

访问我们的网站 www.noce.edu/newstudent，然后单击页面右上角的“翻译”链接。然后，您可以选择您的首选语言，网站将被翻译。或致电 714.808.4679。

Cần hướng dẫn đã dịch?

Truy cập trang web của chúng tôi tại www.noce.edu/newstudent và nhấp vào liên kết "Dịch" ở góc trên cùng bên phải của trang. Sau đó, bạn có thể chọn ngôn ngữ ưa thích của mình và trang web sẽ được dịch. Hoặc gọi 714.808.4679.

VACCINE MANDATE

VACCINE MANDATE

ACTION REQUIRED



A vaccination mandate was established by the North Orange County Community College District Board of Trustees. The mandate requires COVID-19 vaccinations or weekly testing for all employees and students enrolled in 2022 Summer Session in-person classes, labs, and learning centers.

IF ALREADY VACCINATED

Upload Vaccination Record

Upload your vaccination records via MyGateway at: noce.edu/vaccine.

IF NOT VACCINATED

Get Vaccinated ASAP or Submit to Weekly Testing

- If unvaccinated, get the COVID-19 vaccine by 2022 Summer Session.
- If you cannot get a COVID-19 vaccine, you must submit to weekly testing. For details, visit noce.edu/vaccine.

Have Questions About the COVID-19 Vaccine Mandate?

Have questions or need assistance, contact:
714.808.4679 or starhelp@noce.edu

NOCE ON-CAMPUS GUIDELINES

WELCOME BACK, NOCE!

NOCE Centers are Now Open

- ◆ All NOCE Centers are open to the public
- ◆ For Admissions & Records, visit any of the three NOCE Centers or contact NOCE StarHelp remotely at: 714.808.4679 or starhelp@noce.edu
- ◆ NOCE StarHelp assistance is also available via online chat at noce.edu/lobby
- ◆ For counseling appointments, call: 714.808.4682

On-Campus Guidelines

- ◆ All individuals ages 2+ are required to wear a face covering while indoors
- ◆ All campus visitors must self-assess for COVID-19 symptoms and stay home if symptomatic
- ◆ Students taking in-person classes, labs, and/or learning centers must have a verified COVID-19 vaccination record or submit to weekly testing. For more details, visit noce.edu/vaccine
- ◆ To minimize gatherings, students should stay in the lab or on the floor in which the class is held
- ◆ Wash your hands often with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer
- ◆ Come prepared with a water bottle. Water fountains may not be available

Positive Case Reporting

- ◆ If you are COVID-19 positive, do not come to class. Notify NOCE by calling StarHelp at **714.808.4679** or starhelp@noce.edu
- ◆ For contact tracing purposes, an NOCE manager will contact you to complete a Student COVID-19 Questionnaire
- ◆ If self-quarantine is required, you may return to campus if the following conditions are met:
 - Fever-free (of 100.4 or higher) for 24 hours **and**
 - Symptoms improved **and**
 - At least 10 days have passed since the onset **or**
 - At least 10 days have passed after positive contact without symptoms

REGISTRATION ASSISTANCE AND GUIDES

**Registration will start on
Tuesday, May 3, 2022 at 7:30 a.m.**

**Need to know how to apply, register,
or set-up Canvas, Zoom, or other technologies?**

Click below to get yourself set-up to succeed in the
2022 Summer Session.

In English

Apply to NOCE

- **How to Create an OpenCCC Account – Part 1:** noce.edu/openccc-info
- **How to Apply to NOCE Application – Part 2:** noce.edu/application-info
- **Apply to NOCE (Video):** noce.edu/application-video

Online Orientation: noce.edu/orientation

Online Orientation (Video): noce.edu/orientation-video

How to Register for Classes: noce.edu/registration-info

How to add yourself to the waitlist: noce.edu/waitlist

How to confirm your class schedule

- **On computer:** noce.edu/myschedule
- **On mobile:** noce.edu/myschedule-mobile

How to drop a course/class: noce.edu/drop-class

How to update your MyGateway information: noce.edu/update-info

How to login to Canvas (Video): noce.edu/canvas-video

How to print a Student Education Program Plan (SEPP)

- **PDF:** noce.edu/sepp
- **Website version:** noce.edu/counseling

How to view your unofficial transcripts: noce.edu/transcripts-info

En Español:

Cómo llenar tu solicitud de estudiante para NOCE:
noce.edu/espanol-openccc

Cómo registrarte para las clases: noce.edu/espanol-registration

Cómo completar la orientación en línea: noce.edu/espanol-orientation

Cómo confirmar tu horario de clases: noce.edu/espanol-myschedule

Got Questions? Contact StarHelp



E-mail: starhelp@noce.edu
Call: 714.808.4679

Monday – Thursday: 7:30 a.m. - 7 p.m.
Friday: 7:30 a.m. - 4 p.m.

LEARNING OPTIONS-TYPES OF CLASSES

NOCE offers classes in various formats. Classes in all delivery formats meet the same academic requirements. Students should be familiar with each format before registering to ensure they choose the classes that best fit their learning styles and academic needs.



ZOOM - (Scheduled online) These classes mostly meet in Canvas on Zoom with a regular pattern of days and times indicated in the class listing. These classes may have additional instruction, coursework, and activities to be completed online.

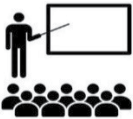


ONLINE - These classes are completely online with few or no scheduled class meetings. Work is asynchronous in Canvas. Any required or optional meeting days/times will be listed in the class listing. If the class requires an assessment session via Zoom, the class listing will indicate this.



HYBRID These classes have online coursework in Canvas in addition to specific class meetings scheduled on campus. Students must attend both.

COVID-19 vaccination or weekly testing is required for in-person classes. Visit noce.edu/vaccine for details.



FACE-TO-FACE These classes are in-person classes scheduled on campus with a regular pattern of days and times. Some classes may use Canvas as an instructional tool to enhance in-person learning.

COVID-19 vaccination or weekly testing is required for in-person classes. Visit noce.edu/vaccine for details.

What is Canvas and How to Access



WHAT IS CANVAS?

Canvas is NOCE's Learning Management System (LMS) used by instructors to deliver materials to students, complement in-class activities, communicate with students, and post the syllabus and grades.

TO ACCESS CANVAS:

STEP 1: Go to the NOCE website at www.noce.edu and click on the Canvas icon in the top, right-hand corner, or type www.noce.edu/canvas

STEP 2: Login using your Student ID#. Your Canvas password is the same as your myGateway password.

Tip: If you are experiencing Canvas log-in issues, contact StartHelp at 714.808.4679. For help with using Canvas (e.g. uploading and downloading assignments, navigation pages) contact the Career Skills and Resource Lab at 714.808.4717 or learn more at a workshop at noce.edu/career-services.

HOW TO READ THE NOCE CLASS SCHEDULE

CAMPUS LOCATIONS

- AN** = Anaheim Campus
- CC** = Cypress College
- FC** = Fullerton College
- CYP18** = Cypress College Campus,
NOCE Bldg. 18
- CYPTE2** = Cypress College Campus,
NOCE/TE2 Bldg. 12
- WIL** = Wilshire Center (Fullerton)

CLASS SYMBOLS

- CRN** = Course Reference Number
- Hybrid** = Online plus on-campus learning
- NC** = No Class
- Online** = Online Learning
- Remote** = Days of Class for home/off-site location
- Zoom** = Online Learning

DAYS OF THE WEEK CODES

- M = Monday
- W = Wednesday
- F = Friday
- T = Tuesday
- Th = Thursday
- S = Saturday

NONCREDIT COURSES (NO FEES)

A	MEDICAL ASSISTANT CLINICAL PROCEDURES LAB II				
B	MEDA/211				
C	<i>Prerequisite(s): MEDA 201 Medical Assistant Clinical Procedures Lab I. Corequisite: MEDA 210 Medical Assistant Clinical Procedures Theory II.</i>				
D	This course develops skills needed for students to work in a clinical environment. Students will have hands-on practice of the following skills: assisting in minor procedures, creating a sterile environment, wound care, using a microscope, specimen collection, specimen processing, administering medications, injections, and venipuncture. Textbook Required.				
E	Starts week of 6/6/2022, ends week of 8/1/2022				
F	nc Jul 4				
	CRN	DAYS	PLACE	INSTR	
	50507	W/9a-12p Remote	AN/510 Zoom	Oo	
		In Person lab class Group#1 (4/7, 4/21 & 5/12) 9am-12pm, Rm 510			N
		In Person lab class Group#2 (4/14, 4/28 & 5/19) 9am-12pm, Rm 510			M
	50630	TTh/1p-4:05p	AN/510	Uy	
G	H	I	J	K	L

Above course are for illustration only

- A..... Course title
- I..... Class time (start and end)
- B..... Subject code/Course number
- J..... Campus and/or location
- C..... Prerequisite; corequisite; and/or advisory
- K... Room
- D..... Course description
- L ... Instructor
- E..... Course start and end dates
- M .. Lines that are in **bold type** indicate the class meets at 4 p.m. or later
- F nc = no class
- N... Comment for online instruction
- G..... Course Reference Number (CRN)
- H..... Day(s) of class

STUDENT SERVICES AND RESOURCES



ADMISSIONS AND REGISTRATION TECHNICAL SUPPORT

Visit the technical support page for “How-to” guides and videos on topics regarding MyGateway and Canvas at: noce.edu/technical-support

E-mail: starhelp@noce.edu ♦ Phone: [714.808.4679](tel:714.808.4679)



ACADEMIC TUTORING

NOCE offers academic tutoring support at all three NOCE Centers. Students can call for support or enroll in a free Canvas course to access resources. Visit noce.edu/tutoring

- **Anaheim Learning Center:**
[714.808.4583](tel:714.808.4583) – or – AnaheimLearningCenter@noce.edu
- **Cypress Learning Center:**
[714.808.4651](tel:714.808.4651) – or – CypressLearningCenter@noce.edu



COUNSELING

Academic counseling helps students reach their personal or academic goals. We recommend that NOCE students see a counselor at least three times during their academic program. Visit: noce.edu/counseling

E-mail: counseling@noce.edu ♦ Phone: [714.808.4682](tel:714.808.4682)



CAREER SERVICES

Get resources and strategies to launch your career. Workshop and one-on-one help available through the Career Skills and Resource Lab. Visit: noce.edu/career-services

E-mail: careerhelp@noce.edu ♦ Phone: [714.808.4717](tel:714.808.4717)



FOOD AND BASIC NEEDS SUPPORT

Pathways of Hope and NOCE provide students with non-perishable food, fresh produce, and resource information at the Anaheim Campus Food Pantry. Visit: noce.edu/foodpantry

E-mail: emergencyaid@noce.edu ♦ Phone: [714.808.4682](tel:714.808.4682)



COMMUNITY RESOURCES

The community resources page is a starting point for local assistance in the North Orange County community.

Visit: noce.edu/community-resources



RESOURCES FOR UNDOCUMENTED STUDENTS

The Grads to Be Program helps undocumented, AB540, and DACA students by providing services that support their academic goals and personal well-being. Visit: noce.edu/grads2b

E-mail: grads2b@noce.edu ♦ Phone: [714.808.4682](tel:714.808.4682)

STUDENT SERVICES AND RESOURCES



TEXTBOOKS

Looking for textbook information? Visit noce.edu/textbooks. This will take you to the Fullerton College Bookstore. Under "Select Program" select "NOCE Anaheim Campus" for detailed NOCE textbook information.



SCHOLARSHIP INFORMATION

The NOCE Scholarship Program is designed to meet student needs and honor student achievement and leadership. Visit: noce.edu/scholarship

E-mail: scholarships@noce.edu ♦ Phone: [714.808.4621](tel:714.808.4621)



LAPTOP LOAN PROGRAM

NOCE students enrolled in online classes can check out a computer to use for their classwork. Visit: noce.edu/laptop-loan

E-mail: laptoploan@noce.edu



TRANSITION TO COLLEGE SERVICES

NOCE supports students in their transition to college, including workshops, tours and one-on-one assistance. Visit: Adult College and Career Transitions (ACCT) Program at noce.edu/acct

E-mail: counseling@noce.edu ♦ Phone: [714.808.4682](tel:714.808.4682)



WI-FI INFORMATION

NOCE students can drive up to the Anaheim Campus, Cypress College or Fullerton College for internet access. Visit: noce.edu/anaheimwifi

E-mail: starhelp@noce.edu ♦ Phone: [714.808.4679](tel:714.808.4679)



ARISE LAB

The ARISE lab is specially designed to provide support to students with Autism Spectrum Disorder (ASD) but all students are welcome and could benefit from the services provided by ARISE.

Visit: noce.edu/arise

E-mail: arise@noce.edu ♦ Phone: [714.808.4932](tel:714.808.4932)



CAMPUS SAFETY

The department is responsible for crime prevention; however, safety is a shared responsibility and is important to all students, faculty, staff, and visitors on campus. Visit: noce.edu/safety

- Anaheim Campus: [714.808.4911](tel:714.808.4911)
- Cypress Center: [714.484.7387](tel:714.484.7387)
- Wilshire Center: [714.992.7777](tel:714.992.7777)

EVERY DAY COUNTS AT NOCE!

Attending every class meeting is important for all NOCE students. Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate, or transferring to college.

Your attendance also helps to pay for the costs of the class including instruction and supplies.

See YOU IN CLASS!



FREQUENTLY ASKED QUESTIONS

I Forgot My:



Student/myGateway ID Number

- I was previously enrolled, but I don't remember my Student/myGateway ID number. How do I get my number?
 - Click "Forgot username" under **Login** on myGateway at noce.edu/mygateway or e-mail starhelp@noce.edu with the following information:
 - Full name
 - Date of birth
 - Telephone number or address
 - Statement: "May I have my Student ID number?"



E-mail Address

- I don't remember what e-mail I used on my account. How do I check?
 - E-mail starhelp@noce.edu from the e-mail address you would like to use as your preferred e-mail. Please provide the following information:
 - Full name
 - Student/myGateway ID number (if available)
 - Date of birth
 - Telephone number or address
 - Statement: "Please update my preferred e-mail address."



Password to myGateway and Canvas

- I forgot or have not created my password to myGateway and Canvas. How can I change or create it?
 - Click "Forgot password" under **Login** on myGateway at noce.edu/mygateway or contact StarHelp at 714.808.4679 or starhelp@noce.edu

I Need:



Student e-mail address

- How can I request a student e-mail address?
 - Follow the instructions on how to request an @student.nocccd.edu e-mail address in question #4 on the page noce.edu/faq
 - Or contact StarHelp at 714.808.4679 or e-mail starhelp@noce.edu

For more answers to NOCE's Frequently Asked Questions, visit: noce.edu/faq

BASIC SKILLS PROGRAM



- ◆ High School Diploma Program
- ◆ College Preparation
- ◆ GED/HiSET Preparation
- ◆ Learning Centers

Adult High School Diploma Program

The NOCE High School Diploma Program is open to adult students (18+). All instructional high school diploma subject materials, including textbooks, are provided for in-class use at no cost to the students. **Registration is ongoing.**

New High School Diploma Students

Please contact StarHelp at 714.808.4679 or starhelp@noce.edu

Continuing High School Diploma Students

Please contact your instructor to register for a high school subject. High School labs are offered in person at:

Anaheim, Room 139

Monday-Friday, 8:30 a.m.-2:45 p.m.
Monday-Thursday, 5 p.m.-9 p.m.
714.808.4582

Cypress, TE2-205**

Monday-Thursday, 8:30 a.m.-2:45 p.m.
Fridays, 8:30 a.m.-1 p.m.
714.484.7438

Wilshire, WIL 117/118**

Monday-Thursday, 8:30 a.m.-2:45 p.m.
Fridays, 8:30 a.m.-1 p.m.
714.992.9538

*** Cypress and Wilshire Center students interested in taking evening high school classes may check with their instructor for details*

HIGH SCHOOL DIPLOMA PROGRAM HIGHLIGHTS

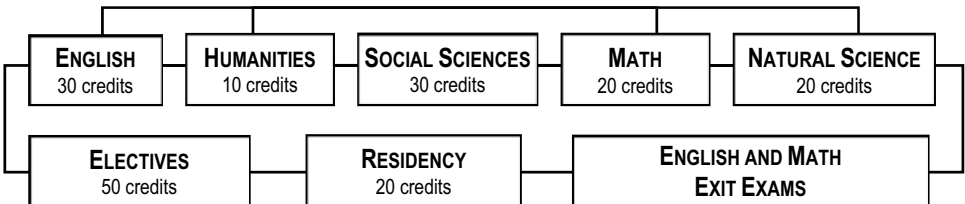
This program is designed for adults who want to complete the requirements for a high school diploma. Upon completion of these courses and exit exams, students will be able to demonstrate a level of competency for each academic subject studied.

BENEFITS OF HAVING A HIGH SCHOOL DIPLOMA



- ◆ Earn more money
- ◆ Get a better-paying job
- ◆ Transition to College

HIGH SCHOOL DIPLOMA REQUIREMENTS (160 CREDITS)



WHAT ARE YOUR NEXT STEPS?



Once you complete your high school diploma or equivalency, you will have many opportunities available to you!

- ◆ Transition to College
- ◆ Workforce
- ◆ Career Technical Education

For program videos and information visit: noce.edu/basicskills

HIGH SCHOOL DIPLOMA PROGRAM REGISTRATION

APPLY TO NOCE



Apply at noce.edu/apply

- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- In 24-48 hours, you will receive an email with your Student ID required for the remaining steps

COMPLETE NOCE GENERAL ORIENTATION



Visit myGateway at: mg.nocccd.edu

- Login to myGateway
- Click on the NOCE link on the left-hand side of the homepage
- Under NOCE Orientations, click on the **NOCE General Orientation** link

TRANSCRIPTS



Officially-sealed transcripts are required

- Officially-sealed transcripts are unopened transcripts from your previous institution (open transcripts will not be accepted) **
- Send to: NOCE Admissions and Registration Office, 315 E. Wilshire Ave, Bldg. 300, Fullerton, CA 92832
- Write Student ID# on the envelope

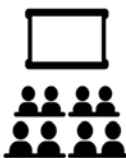
*** If ordering electronic transcripts, e-mail transcripts directly to: cjohnson@noce.edu*

MEET WITH COUNSELOR



- Schedule an appointment at 714.808.4682 or counseling@noce.edu
- Students must have an educational plan and complete the high school intake process to start the diploma program.
- Students are not required to register for a high school diploma assessment for the 2022 Summer Session.

ATTEND CLASS - Starting June 6, 2022



Attend class at your selected high school lab throughout the 2022 Summer Session, June 6 – July 15, 2022

- **Anaheim Campus, Room 139**
- **Cypress Center, Room TE2-205**
- **Wilshire Center, Room 117/118**

Visit: noce.edu/vaccine for latest COVID-19 vaccine updates.



Need Translated Instructions? Visit noce.edu/newstudent and click "Translate" in the top right corner of the page. Select your language to translate the site. Or call 714.808.4679 for more help.

¿Necesita instrucciones traducidas? Visite noce.edu/newstudent y haga clic en "Traducir" en la esquina superior derecha de la página. Seleccione su idioma para traducir el sitio. O llame al 714.808.4679 para obtener más ayuda.

For registration questions, contact: 714.808.4679 or starhelp@noce.edu

LEARNING CENTERS, COLLEGE PREPARATION & GED/HISET PREPARATION PROGRAMS REGISTRATION



APPLY TO NOCE

Apply at noce.edu/apply

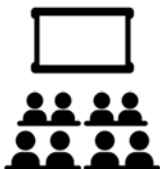
- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- In 24-48 hours, you will receive an email with your Student ID required for the remaining steps



REGISTER ONLINE

Registration begins on May 3, 2022 at 7:30 a.m. on myGateway

- Visit myGateway at: mg.nocccd.edu
- Click on the WebStar link on the top right of your myGateway homepage
- Click on the **Register for Classes** link
- Use the CRNs in the class schedule to find/register for your class



COLLEGE PREPARATION & GED/HISET PREPARATION PROGRAMS

ATTEND CLASS – Starting June 6, 2022 or start date listed in the schedule

• Online/Remote Classes

These classes have no specific date/time (asynchronous)

- Log into Canvas on the start date listed in the class schedule to find your lessons/assignments for the week
- It does not matter what time of day you log into Canvas to complete your work unless otherwise noted in the schedule



LEARNING CENTERS

ATTEND LAB - Starting June 6, 2022

- Attend Learning Center lab at your selected NOCE Center throughout the 2022 Summer Session: June 6 – July 15, 2022
- Registration is ongoing via myGateway
- Learning Centers are offered in person and are open to students in all programs; free tutoring services are available to all students
- GED/HISET Preparation in-person support is available in the Anaheim Learning Center. Please call **714.808.4583**
- High School Diploma Program students need a referral from their high school instructor
- Visit: noce.edu/vaccine for the latest COVID-19 mandate updates.



Need Translated Instructions? Visit noce.edu/newstudent and click “Translate” in the top right corner of the page. Select your language to translate the site. Or call 714.808.4679 for more help.

¿Necesita instrucciones traducidas? Visite noce.edu/newstudent y haga clic en “Traducir” en la esquina superior derecha de la página. Seleccione su idioma para traducir el sitio. O llame al 714.808.4679 para obtener más ayuda.

For registration questions, contact: **714.808.4679** or starhelp@noce.edu



COLLEGE PREP AND GED/HiSET ATTENDANCE/WAITLIST POLICIES

For In-Person Classes

ATTENDANCE ON THE FIRST DAY OF CLASS IS MANDATORY to secure your place in class. If you are not in class **ONE HOUR** after the scheduled starting time, your spot could be reassigned to a student on the waitlist. Students on the waitlist will be notified as soon as possible when seats open up in classes. Once you are notified, you will have up to 24 hours to accept the seat. If you do not accept by the deadline given in your e-mail notification, the seat will be offered to the next student on the waitlist. Regular attendance is expected of every student.

- **For College Preparation:**

No student will be allowed to enroll in a class after the first week of the summer session.

- **For GED/HiSET Preparation:**

No student will be allowed to enroll in a class after the first week. GED/HiSET courses are short-term classes (6 weeks)

For Online Classes

THE FIRST WEEK OF ATTENDANCE IS MANDATORY to secure your place in class. To remain enrolled in the class, you must sign in to your Canvas course and/or contact your instructor during the first week of the course. If you do not sign in, your spot could be reassigned to a student on the waitlist and you will be dropped from the course. Students on the waitlist will be notified as soon as possible when seats open up in classes. Once you are notified, you will have up to 24 hours to accept the seat. If you do not accept by the deadline given in your e-mail notification, the seat will be offered to the next student on the waitlist. Regular attendance and active virtual participation is expected of every student.

- **For College Preparation:**

No student will be allowed to enroll in a class after the first week of the summer session.

- **For GED/HiSET Preparation:**

No student will be allowed to enroll in a class after the first week. GED/HiSET courses are short-term classes (6 weeks)

COLLEGE PREPARATION

The College Preparation Program provides students with an opportunity to develop their critical thinking and language skills to succeed in college-level credit courses. Noncredit College Prep Math and English courses are intended for students who desire to build or strengthen their foundational level mathematical, reading, and writing skills. The College Prep Program is tuition free.

English

COLLEGE PREP ENGLISH READING AND WRITING ABED/150

Advisory: Proficient English reading skills, vocabulary, comprehension, composition writing skills and basic computer skills. This non-credit course is intended for students who desire to strengthen developmental English reading and writing skills by emphasizing a comprehensive approach to reading and writing. Topics include: academic comprehension, vocabulary development, reading efficiency, study techniques, and academic composition.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41377	Remote	ONLINE/ Online	Gibbons

Math

COLLEGE PREP - BASIC MATH ABED/110

Advisory: Basic computer navigation skills. This noncredit course is intended for students who desire to build or strengthen foundational level mathematical skills such as the addition, subtraction, multiplication, and division of whole numbers, fractions, decimals, percents, and integers. These concepts are applied to ratios, exponents, measurements, proportions, statistics, metric conversions, and geometric shapes. In addition, these operations, along with basic number theory, are used to solve real world problems. All work will be done without a calculator.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41023	Remote	ONLINE/ Online	Al Rubaye

COLLEGE PREP PRE-ALGEBRA ABED/115

Advisory: ABED 110 College Prep - Basic Math or completion of a comparable Basic Math course. This noncredit course is a review of basic math skills and an introduction to the basic principles of algebra. Topics include: Integers and algebraic expressions; operations on integers, mixed numbers and decimals, ratio, fractions, proportion and percentages; introduction of polynomials; polynomials and properties of exponents; factoring polynomials; solving linear equations and linear inequalities; graphing linear equations; equation solving and informal geometry.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41028	Remote	ONLINE/ Online	Funaro

**COLLEGE PREP ELEMENTARY
ALGEBRA
ABED/116**

Advisory: Knowledge of basic math skills and pre-algebra and order of operations to solve problems involving integers, fractions, and decimals. This noncredit course in an introduction to algebra. Topics include: basic operations of integers, fractions, mixed numbers and decimals, linear equations and inequalities, simplifying and evaluating expressions, solutions of linear equations, linear inequalities, systems of linear equations, graphing linear equations, exponents and polynomials, factoring polynomials, rational expressions, roots and radicals, and quadratic equations

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41029	Remote	ONLINE/ Online	Lacuesta



**GED/HiSET PREPARATION
INSTRUCTIONAL PROGRAM**

NOCE can help students prepare to pass the GED/High School Equivalency Test (GED/HiSET). Lab faculty and staff assist students with preparation in the subject areas of math, science, social studies, and language arts as well as test-taking skills such as keyboarding and calculator usage.

**GED/HiSET - READING
ABED/406**

GED/HiSET reading prepares students to pass the reading section of the GED test. The GED/HiSET pre-test identifies needed areas of instruction for each student. Scope of instruction includes comprehension, fiction, nonfiction, poetry, and drama.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41036	Remote	Online classes/ Online	Balasi
Optional live classes held online on Mondays, 6/6/22-7/11/22, from 6 p.m.-7:30 p.m.			

**GED/HiSET - SCIENCE
ABED/407**

GED/HiSET science prepares students to pass the science section of the GED/HiSET test. Sciences covered are life, physical, earth and space. Students learn to analyze and apply science information.

Dates: Jun 6-Jul 14

CRN	DAYS	PLACE	INSTR
41038	Remote	Online Classes/ Online	Tran
Optional live classes held online on Tuesdays, Wednesdays, and Thursdays, 6/7/22-7/14/22, from 5 p.m – 6 p.m.			

**BASIC SKILLS
LEARNING CENTER**

Basic Skills Learning Centers are open to students in all programs and provide the skills necessary to attain academic and employment goals by working with faculty and tutors in small groups or one-on-one on a variety of subjects such as math, grammar, and reading. See page 15 for registration instructions.

**NOCE LEARNING CENTER
ABED/105**

Designed for students from beginning levels of reading and mathematics to those needing support for higher education. Through the use of small-group instruction, computer-aided instruction, audio books and workbooks, students will become better readers, writers and thinkers. Students may also improve their skills in mathematics. Skills attained can be used for personal growth, job advancement or for entry into other educational programs. Learning plans will be developed for each student based on student goals, needs and learning style.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41255	MTWTh/ 8:30a-7:50p	AN/140	Bailey-Blenman Wing Tseng Gonzales
41333	MTWTh/ 8:30a-2:35p	CYPTE2/205	Lee Yore

- The Basic Skills Learning Centers are open-entry and enrollment is ongoing. Regular attendance is expected.
- Computers are available for student use.
- All instructional materials, including textbooks, are provided for in-class use at no cost to the students.
- The Centers are self-paced, in-person lab environments. Students work at their own pace to complete their educational goals.
- GED/HiSET Preparation tutoring and support are available in the Anaheim Basic Skills Learning Center.
- Students interested in receiving academic support and tutoring services in the Basic Skills Learning Centers may contact:
 - **Anaheim Campus, Learning Center**
714.808.4583 - or -
AnaheimLearningCenter@noce.edu
 - **Cypress Center, Learning Center**
714.808.4651 - or -
CypressLearningCenter@noce.edu

CAREER TECHNICAL EDUCATION PROGRAM

- ◆ Administrative Professional
- ◆ Bookkeeping
- ◆ Braille Transcribing
- ◆ Business Information Worker I & II
- ◆ Early Childhood Education
- ◆ Electrical Technology
- ◆ Funeral Service Assistant
- ◆ Management
- ◆ Medical Assistant
- ◆ Personal Care Aide
- ◆ Pharmacy Technician
- ◆ Quality Assurance Management for Medical Devices

PROGRAM REQUIREMENTS



ONLINE ORIENTATION: All students are required to complete an online orientation in order to enroll in any NOCE Career Technical Education (CTE) Certificate Program. Online orientation is recommended, but not required for Braille Transcribing.

FOR IN-PERSON CLASSES: ATTENDANCE ON FIRST DAY OF CLASS IS MANDATORY to secure your place in class. If you are not in class ONE HOUR after the scheduled starting time, your spot could be reassigned to a student on the waitlist. **Students on the waitlist should attend the first class.** Regular attendance is expected of every student. No student will be allowed to enroll in a class after the second week of the class.

FOR ONLINE: FIRST WEEK OF ATTENDANCE IS MANDATORY to secure your place in class. If you do not sign into your Canvas course and/or contact your instructor by 11:59 p.m. on the third day from the start of the course, your spot could be reassigned to a student on the waitlist and you will be dropped from the course. Regular attendance is expected of every student. For classes that are five weeks in length or less, no student will be allowed to enroll in a class after the first week of the class. For classes that are six weeks in length or more, no student will be allowed to enroll in a class after the second week of the class.

WAITLIST: Students may add themselves to the waitlist through myGateway. Go to "Registration Tools" and click "Add/Drop Classes". Make sure to select "Waitlist" and then click "Confirm Your Choices" to be added. Students adding to the waitlist are not guaranteed enrollment into any class and must meet all registration requirements.

- The waitlist process is only valid through the end of the first week of the class. During the 2nd week of classes students still interested in adding a closed class must contact StarHelp at **714.808.4679** or e-mail to starhelp@noce.edu.
- Through the first week of classes, students on the waitlist will be notified via e-mail as soon as seat is available. Once you receive the e-mail, you will have up to 24 hours to accept the seat. If you do not accept, by the deadline given in your e-mail notification, the seat will be offered to the next student on the waitlist.

GRADES: All courses in these programs are graded (Pass or No Pass). In order to be eligible to receive a passing grade, students in these programs must meet both the minimum attendance requirements and the 80% or higher grading requirement.

PROGRAM REMINDERS:



GRADING POLICY: These courses are considered Career Development and College Preparation by NOCE. Students will receive grades. All grades awarded will appear on the student transcript or permanent student record. Please refer to the General Information section in the back of this schedule for further information.

COUNSELING: Meet with a counselor to develop your individualized Student Educational Plan. See the individual certificate listing for each certificate program requirements. For individual certificate requirements, please refer to the NOCE Catalog at noce.edu/catalog.

Visit noce.edu/careers for more information on:



- ◆ Program information
- ◆ Eligibility requirements
- ◆ Careers in this field
- ◆ Frequently asked questions
- ◆ Average salary
- ◆ Career highlights and opportunities

For more information about the programs listed above, please call the Career Technical Education (CTE) Program Office at 714.808.4915, visit our website at noce.edu/careers or e-mail careers@noce.edu.

CAREER TECHNICAL EDUCATION REGISTRATION

APPLY TO NOCE



Apply at noce.edu/apply

- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- In 24-48 hours, you will receive an email with your Student ID required for the remaining steps

New Students - COMPLETE NOCE ORIENTATION



Visit myGateway at: mg.nocccd.edu

- Login to myGateway
- Click on the **NOCE link** on the left-hand side of the homepage
- Under **NOCE Orientations**, click on orientation required for your program:
 - **NOCE General Orientation**
 - Administrative Professional
 - Bookkeeping
 - Braille Transcribing (*Recommended but not required*)
 - Business Information Worker I and II
 - Early Childhood Education
 - Electrical Technology
 - Funeral Service Assistant
 - Management
 - Medical Assistant
 - Personal Care Aide
 - Quality Assurance Management for Medical Devices
 - **NOCE CTE Pharmacy Technician Program**
 - Pharmacy Technician



REGISTER ONLINE

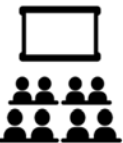
Registration begins on **May 3, 2022 at 7:30 a.m.**

- Visit myGateway at: mg.nocccd.edu
- Click **WebStar** on the top right of your myGateway homepage
- Click on the **Register for Classes** link
- Use the CRNs in the class schedule to find/register for your class



MEET WITH A COUNSELOR

Schedule an appointment at **714.808.4682** or counseling@noce.edu



ATTEND CLASS

- Classes start June 6, 2022
- **Online/Remote Classes**
 - Log into Canvas on the start date listed in the class schedule to find your lessons/assignments for the week
 - It does not matter what time of day you log into Canvas to complete your work unless otherwise noted in the schedule
- **In-Person Classes** – view the class schedule for dates/time/location.
 - Visit: noce.edu/vaccine for the latest COVID-19 vaccine updates.



Need Translated Instructions? Visit noce.edu/newstudent and click "Translate" in the top right corner of the page. Select your language to translate the site. Or call 714.808.4679 for more help.

¿Necesita instrucciones traducidas? Visite noce.edu/newstudent y haga clic en "Traducir" en la esquina superior derecha de la página. Seleccione su idioma para traducir el sitio. O llame al 714.808.4679 para obtener más ayuda.

For registration questions, contact: **714.808.4679** or starhelp@noce.edu.

For more information about the Career Technical Education (CTE) Programs contact CTE at **714.808.4915**, or e-mail careers@noce.edu, or visit: noce.edu/careers.

CTE Program Information

Want to learn more about the various Career Technical Educational Certificates such as the number of courses required, length of the program, and steps to register?

Visit noce.edu/info-sessions for dates and times of upcoming session.



Preparing for Online Learning

Do you have questions?

- ◆ Do you have the technology you need for online learning?
- ◆ Have you ever taken an online course?
- ◆ Do you need financial support?
- ◆ Are you taking care of your health and wellness?
- ◆ Do you know how to access online support services?
- ◆ How do you communicate with your instructors?
- ◆ How do you review course content and materials online?
- ◆ How do you engage with other students online?
- ◆ How do you complete course assignments online?
- ◆ What additional resources and support are available?

For answers visit:

<https://cvc.edu/keeplearning>

BUSINESS/OFFICE TECHNOLOGY

The Business/Office Technology certificate series prepares students to work in an office environment. There are four (4) certificate options available. Each certificate in the series is designed to build upon each other based on the desired type of employment a student wants to gain, which includes everything from basic workforce preparation to administrative assistant or customer relations support staff.

The series certificates include:

- Classroom Essentials for Program Success
- Business Information Worker I (BIW I)
- Administrative Professional
- Business Information Worker II (BIW II)

For program information about Business/Office Technology Certificates requirements: orientation, class attendance, grades, grading policy, and counseling see page 18.

Customer Service/ General Office Worker (BIW I)

Median Hourly Wage*: \$15.74

Administrative Professional

Median Hourly Wage*: \$21.01

* Median hourly wage is the average between highest-paid 50% and lowest-paid 50%. Most students will start at entry-level wages. Taken from the EDD Occupational Employment & Wage Data as of June 2019.

COMPUTER BASICS OTEC/091

Designed for those who know nothing or very little about computers. Builds computer technology understanding, makes one a better consumer of computers and products, and explores operation systems, software and hardware. Provides foundation for other NOCE computer course.

Dates: Jun 9-Jun 23

CRN	DAYS	PLACE	INSTR
41445	Th/9a-12:50p	AN/405	Moreno-Herrera

SOFTWARE ESSENTIALS OTEC/092

Learn the beginning basics of MS Word, MS Excel, MS PowerPoint, and MS Access in one class. This class serves as a foundation for OTEC courses.

Dates: Jun 30-Jul 14

CRN	DAYS	PLACE	INSTR
41446	Th/9a-12:50p	AN/405	Moreno-Herrera

**COMPUTER KEYBOARDING -
BEGINNING
COMP/685**

Stop hunting and pecking at the keyboard with this short course. Learn the keyboard layout to build speed and accuracy. Course covers proper technique at the computer keyboard as well as 10-key keyboarding.
Textbook Required.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
40028	Remote	Online classes/ Online	Prey
Students required to perform synchronous assessment sessions with instructor via Zoom. Dates/Times to be arranged.			
40025	Remote	Online classes/ Online	Casper
Students required to perform synchronous assessment sessions with instructor via Zoom. Dates/Times to be arranged.			

**COMPUTER KEYBOARDING -
MASTERY I
COMP/510**

Prerequisite: The student must be able to key 35 net words per minute (nwpm) timed writing or have completed COMP 685 Computer Keyboarding - Beginning with a pass grade. The first of two keyboarding courses designed to increase keying speed and accuracy to employment levels of 50+ nwpm.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
40611	Remote	Online classes/ Online	Casper
Students required to perform synchronous assessment sessions with instructor via Zoom. Dates/Times to be arranged.			

**COMPUTER KEYBOARDING -
MASTERY II
COMP/511**

Prerequisite: The student must have completed COMP 510 Computer Keyboarding - Mastery I with a pass grade. The second of two keyboarding courses designed to increase and maintain keying speed and accuracy to employment levels of 50+ net words per minute (nwpm).

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
40612	Remote	Online classes/ Online	Casper
Students required to perform synchronous assessment sessions with instructor via Zoom. Dates/Times to be arranged.			

**OFFICE ESSENTIALS
OTEC/100**

A course that prepares students for an entry-level position in an office. Includes units on the office environment, becoming a professional, work ethics, and several elements of customer service. Textbook Required.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
40106	Remote	ONLINE/ Online	McClurkin
Required: Synchronous Zoom Meeting Dates/Times: Monday, 6/6/2022 from 12:30pm-1pm			

**MICROSOFT OUTLOOK
FUNDAMENTALS
OTEC/105**

This course introduces students to Microsoft Outlook. Students will learn how to organize and manage emails, schedule appointments, create and manage task and contact records, and customize Outlook.

Dates: Jun 13-Jul 8

CRN	DAYS	PLACE	INSTR
40118	Remote	ONLINE/ Online	Loayza



**BUSINESS MATH FOR OFFICE
TECHNOLOGY
OTEC/110**

Provides coverage of personal and business-related mathematics as well as reviewing the basic operations of arithmetic.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41066	Remote	ONLINE/ Online	Prey

**COMPUTER CONCEPTS AND
APPLICATIONS I
OTEC/210**

This is the first course in a series of three courses that serves as a foundation for working in the office environment and focuses on the entry level skills students need to succeed in the workforce. Part I introduces students to fundamental workforce skills in computers and information processing; hardware; system software; networks, security, and privacy; troubleshooting and maintenance; and application software. The course series will help prepare students for the Microsoft Office Specialist (MOS) and IC3 Digital Literacy certifications. Textbook Requirement.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
40098	Remote	ONLINE/ Online	Sedrak
Optional: Synchronous Zoom Meeting Dates/Times: Weekly on Thursday's from 8:00am - 8:30am			

NOCE NETWORKS



Connect with us! See page 68 for details.

COMPUTER CONCEPTS AND APPLICATIONS II A OTEC/200

NEW!

Advisory: OTEC 200 is designed for individuals wanting to learn/enhance specific skills. If you are interested in the Business Information Worker certificate, OTEC 211 Computer Concepts and Applications II is recommended. This course is designed for students who wish to focus on specific areas within the Computer Concepts and Applications II. Part II A introduces students to fundamental workforce skills on the Internet, digital ethics and awareness, cloud computing and Windows.

Dates: Jun 13-Jul 15

CRN	DAYS	PLACE	INSTR
41441	Remote	ONLINE/ Online	Ahmed



COMPUTER CONCEPTS AND APPLICATIONS II B OTEC/201

NEW!

Advisory: OTEC 201 is designed for individuals wanting to learn/enhance specific skills. If you are interested in the Business Information Worker certificate, OTEC 211 Computer Concepts and Applications II is recommended. This course is designed for students who wish to focus on specific areas within the Computer Concepts and Applications II. Part II B introduces students to Microsoft Word.

Dates: Jun 13-Jul 15

CRN	DAYS	PLACE	INSTR
41442	Remote	ONLINE/ Online	Ahmed

COMPUTER CONCEPTS AND APPLICATIONS II C OTEC/202

NEW!

Advisory: OTEC 202 is designed for individuals wanting to learn/enhance specific skills. If you are interested in the Business Information Worker certificate, OTEC 211 Computer Concepts and Applications II is recommended. This course is designed for students who wish to focus on specific areas within the Computer Concepts and Applications II. Part II C introduces students to fundamental workforce skills in Microsoft Excel.

Dates: Jun 13-Jul 15

CRN	DAYS	PLACE	INSTR
41440	Remote	ONLINE/ Online	Sedrak
Optional: Synchronous Zoom Meeting			
Dates/Times: Weekly on Thursday's from 8:30am - 9:00am			

New to computers and not sure where to start?

Take one of our new computer basic courses to increase your knowledge and gain confidence in using today's technology before starting our computer related certificate options.



BOOKKEEPING

The Bookkeeping Certificate is designed to prepare students for a career as an entry-level bookkeeper or to provide the necessary knowledge of basic bookkeeping functions for business owners or entrepreneurs. Bookkeepers maintain their employers' financial records by using accounting software and other tools. As they play such a significant role in determining their companies' success, employers want only the most highly trained and ethical bookkeepers. As a result, employers prefer bookkeepers with industry knowledge. Students can be expected to learn the following: accounting fundamentals, accounting principles, payroll functions and QuickBooks. Students may work as a bookkeeper,

For program information about Bookkeeping Certificates requirements: orientation, class attendance, grades, grading policy, and counseling see page 18.

Median Hourly Wage*: \$ 23.43

* Median hourly wage is the average between highest-paid 50% and lowest-paid 50%. Most students will start at entry-level wages. Taken from the EDD Occupational Employment & Wage Data as of June 2020 for Bookkeeping.

QUICKBOOKS FUNDAMENTALS FOR FINANCIAL OFFICE APPLICATIONS COMP/650

Teaches students the basics of using the QuickBooks software to develop customized financial application for business. The course covers special techniques for reducing data entry time, eliminating errors and getting consistent results. Upon completion students will understand the basics of QuickBooks to simplify financial tasks.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
40154	Remote	Online Classes/ Online	Teipe

COMPUTERS

NOCE offers a variety of noncredit computer classes to help students develop computer skills.

Career Skills and Resource Lab

CAREER SKILLS AND RESOURCE LAB WFPR/100

Free, flexible scheduling to complete and receive help on homework and training on computer, industry related and employability skills.

Dates: Jun 6-Jul 14; nc Jul 4

CRN	DAYS	PLACE	INSTR
41439	MTWTh/10a-5:50p	AN/606	Staff



Online Career Skills and Resource Lab

Register today for this new online lab. Work on improving computer skills, soft skills, and/or employability skills. Students enrolling in this online class will also get access to LinkedIn Learning for free. LinkedIn Learning gives you access to over 16,000 online courses in seven (7) languages.

VIRTUAL CAREER SKILLS AND RESOURCE LAB WFPR/101

Lab designed for online students to have access to seminars, assistance, and resources related to Career Technical Education and/or employment skills.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41065	Remote	Online Classes/ Online	McClurkin
Required Synchronous Zoom Meeting Dates/Times: Monday, 6/6/2022 from 12pm-12:30pm			

Computer Software



MICROSOFT OFFICE, OVERVIEW MS/160

Learn the basics of Word, Excel, PowerPoint and Access in one class. Topics include document formatting, working with graphics, basic formulas, queries and reports. This class serves as a foundation for other MS Office Courses.

Dates: Jun 6-Jul 13; nc Jul 4

CRN	DAYS	PLACE	INSTR
40138	MW/6p-8:50p	AN/405	Ahmed

MICROSOFT PUBLISHER, INTRODUCTION MS/143

Advisory: Recommended proficiency in COMP 100 Computers - Introduction and MS 104 Windows Operating Systems - Introduction. Provides a basic working knowledge of this popular desktop publishing program. Covers topics such as flyers, newsletters, and business cards.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41444	W/6:30p-9:20p	AN/403	Loayza
	Remote	ONLINE/Online	

Required In-Person Class Meeting
Dates/Times: Jun 8, Jun 15, Jun 22, Jun 29, July 6, and July 13 from 6:30pm to 9:20pm

Are you ready to start your career, but need the right tools to land a job?

CAREER LAUNCH ACADEMY CAN HELP!

This online program is delivered via text messages and e-mails. Each student will receive access to a personalized online portal; weekly Q&A coaching delivered via video chat; and access to a private LinkedIn group.

Spend 10 minutes per day to gain:

- Increased self-confidence related to career and career tools
- Increased networking and interviewing skills
- Assistance and guidance on ways to network and connect with potential employers

For more information contact the Career Skills and Resource Lab at 714.808.4717,

e-mail careerhelp@noce.edu
or visit: noce.edu/career-services

EARLY CHILDHOOD EDUCATION

The Early Childhood Education (ECE) Certificate Program is designed to train individuals for teacher and caregiver positions in licensed, proprietary infant/toddler/ preschool/child daycare centers.

Our curriculum is approved by the State Department of Community Care Licensing. This ECE Program is a noncredit program based upon instructional hours rather than college units. The required and elective ECE courses within the certificate program are equivalent to two or three units of ECE in compliance with state licensing requirements for private facilities only.

Early Childhood Education Certificates:

- ECE Preschool Assistant Teacher
- ECE Preschool Teacher
- ECE Infant Care Teacher
- ECE Preschool Director

For program information about Early Childhood Education Certificates requirements: orientation, class attendance, grades, grading policy, and counseling see page 18.

Median Hourly Wage*: \$15.74

** Median hourly wage is the average between highest-paid 50% and lowest-paid 50%. Most students will start at entry-level wages. Taken from the EDD Occupational Employment & Wage Data as of June 2020.*

EARLY CHILDHOOD DEVELOPMENT ECED/100

An introduction to the developmental stages of children from prenatal to middle childhood with emphasis on the physical, cognitive, language and social/emotional milestones. Application of developmental and learning theories addressed. This course is part of a program approved by the California Department of Social Services for employment in private facilities.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41425	Remote	ONLINE/ Online	Hill-West
Optional: Synchronous Zoom Meeting Dates/Times: 6/6, 6/13, 6/27, and 7/11 from 5:00pm-6:00pm			

FAMILY AND COMMUNITY RELATIONSHIPS ECED/105

Examination of the sociological relationships between family and society; institutional, racial, social, and economical factors affecting the family and the child. Textbook required. This course is part of a program approved by the California Department of Social Services for employment in private facilities.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41427	Remote	ONLINE/ Online	Sueng
Optional: Synchronous Zoom Meeting Dates/Times: 6/7, 6/21, and 7/5 from 5:30pm-6:30pm			

CHILDREN WITH SPECIAL NEEDS ECED/205

This course offers a broad study of children with special needs and early childhood education as it relates to inclusion. This course covers federal and state laws and regulations, terminology and definitions, appropriate practices and intervention. This course is part of a program approved by Department of Social Services, Community Care Licensing. This course is part of a program approved by the California Department of Social Services for employment in private facilities.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41428	Remote	ONLINE/ Online	Sueng
Optional: Synchronous Zoom Meeting Dates/Times: 6/7, 6/21, and 7/5 from 7:00pm-8:00pm			

EARLY CHILDHOOD EDUCATION: MUSIC AND MOVEMENT ECED/225

Explores areas of music and movement appropriate to a child's development through participating and experimenting. Textbook Required. This course is part of a program approved by the California Department of Social Services for employment in private facilities.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41426	Remote	ONLINE/ Online	Hill-West
Optional: Synchronous Zoom Meeting Dates/Times: 6/6, 6/13, 6/27, and 7/11 from 6:00pm-7:00pm			

NOCECareerConnect

NEW ONLINE JOB BOARD

Available to all NOCE students and alumni

Benefits of Using NOCECareerConnect:

- View and apply to current job openings
- Find local employers and mark your favorite jobs
- Attend virtual recruiting events
- Receive workshop notifications from NOCE's Career Skills and Resource Lab
- Perfect your interview skills through virtual mock interviews
- Search for jobs through the mobile app
- Store your resume and easily share it with employers

For more information contact the Career Skills and Resource Lab at **714.808.4717**,
e-mail: careerhelp@NOCE.edu
or visit: noce.edu/career-services

MANAGEMENT



This program will prepare students for first-line supervisory or management positions. Students learn management principles and develop basic skills in decision-making, problem-solving, planning, organizing, speaking and writing. The sequence builds their knowledge base to enhance their effectiveness in the job by covering topics such as leadership development, business law, finance, negotiations, marketing, and more.

For program information about the Management Certificate requirements: orientation, class attendance, grades, grading policy, and counseling see page 18.

Median Hourly Wage*: \$26.19

** Median hourly wage is the average between highest-paid 50% and lowest-paid 50%. Most students will start at entry-level wages. Taken from the EDD Occupational Employment & Wage Data as of June 2020.*

Don't Forget... All Management Certificate students must complete one of the following computer electives:

- ◆ COMP 100 ◆ MS 105 ◆ MS 134
- ◆ MS 104 ◆ MS 106 ◆ MS 107
- ◆ MS 144 ◆ MS 119 ◆ MS 160

Check out our 2022 Summer Session Computer Program Courses on Pages 20-23

Need Help with:

- ◆ Resume Building
- ◆ Career Exploration
- ◆ LinkedIn
- ◆ Canvas and Computer Skills
- ◆ Job Search
- ◆ Online Application

Career Skills and Resource Lab
can help you get the answers

Call 714.808.4717
email: careerhelp@noce.edu
Visit: noce.edu/career-services

**ELEMENTS OF SUPERVISION
BMGR/410**

Provides instruction in communication, problem solving, team building and leadership. Designed for managers in both public and nonprofit organizations.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41042	Remote	ONLINE/ Online	Baltazar

**WRITTEN COMMUNICATIONS FOR
BUSINESS
BMGR/415**

Provides extensive hands-on experience with all types of written business communications including letters, resumes, cover letters, memos, and reports.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41429	Remote	ONLINE/ Online	Baltazar

**Need Academic Assistance
or Guidance?
Call the Counseling Office**

Talk with a counselor regarding your educational plan.
Contact the Counseling Office:

Call 714.808.4682,
e-mail: counseling@noce.edu,
or visit: noce.edu/counseling

**FINANCE FOR THE NON-FINANCIAL
MANAGER
BMGR/431**

This course introduces students to the basics of business finance for the non-financial manager. Financial statements will be covered along with discussions on sales and expenses, assets and liabilities, budgeting and planning, and financial analysis.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
40687	Remote	ONLINE/ Online	Baltazar

**INTRODUCTION TO EMPLOYMENT
LAW
BMGR/423**

This course introduces the legal system, court structure, and laws governing the employer-employee relationship. It defines the employee status and common contracts, and examines unlawful practices by an employer, obligations of an employee, the principles of non-discrimination, harassment, labor laws, and the time limit to bring actions are also discussed.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41043	Remote	ONLINE/ Online	Berry

MEDICAL ASSISTANT

The Medical Assistant Certificate Program prepares students for an entry-level position as a medical assistant in a front office (administrative) and back office (clinical) setting. The program consists of a sequence of courses that prepares students with the knowledge and skills needed to perform the tasks of a medical assistant in keeping the offices of physicians, podiatrists, chiropractors, and other health practitioners running smoothly. **All medical assistant certificate students are required to purchase and wear blue scrubs for all classes.**

For program information about the Medical Assistant Certificates requirements: orientation, class attendance, grades, grading policy, and counseling see page 18.

Median Hourly Wage*: \$18.41

* Median hourly wage is the average between highest-paid 50% and lowest-paid 50%. Most students will start at entry-level wages. Taken from the EDD Occupational Employment & Wage Data as of June 2019.

MEDICAL TERMINOLOGY (FORMERLY MEOC 104) MEDO/105

This course introduces students to medical terminology in preparation for careers in the medical field. It covers the study of the basic elements of medical terms and the anatomy and physiology of the human body. It also covers different pathological conditions and procedures for their treatment.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41099	Remote	ONLINE/ Online	Smith
41045	Remote	ONLINE/ Online	Tarango

MEDICAL ASSISTANT, CORE CONCEPTS MEDA/100

Explores past history and current issues of healthcare; the health care field; the role of the Medical Assistant; ethics and law for medical assistants; customer service; communication/cultural competencies in healthcare; student success; math skills for healthcare; safety in healthcare; and job skills and the professional portfolio. Textbook Required.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41447	Remote	ONLINE/ Online	Tarango
41052	Remote	ONLINE/ Online	Kane
Required Synchronous Meeting Dates/Times: Quiz every Thursday from 6:00pm-6:30pm			

COMPUTERS IN HEALTHCARE AND EHR, INTRODUCTION MEDA/101

Prerequisite: COMP 685 Computer Keyboarding - Beginning. This course is an introduction to computers for individuals entering the health care field. This course provides a general introduction to computer literacy and information technology for health care students. Students will learn and exercise the practical use of EHR in administrative roles within the allied health field. Textbook Required.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41054	Remote	ONLINE/ Online	Kane
Required Synchronous Meeting Dates/Times: Quiz every Friday from 6:00pm-6:30pm			

MEDICAL ASSISTANT ADMINISTRATIVE MEDA/110

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEDA 100 Medical Assistant, Core Concepts, and MEDO 105 Medical Terminology. Co-requisite: MEDA 111 Medical Assistant Administrative Lab. This course introduces students to medical office procedures in preparation for entry-level positions in the administrative or reception area of a medical facility. Students review reception techniques, computers in the medical clinic, telecommunications, scheduling, medical record management, and written communications. Textbook Required.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41055	Remote	ONLINE/ Online	Bacon

MEDICAL ASSISTANT ADMINISTRATIVE LAB MEDA/111

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEDA 100 Medical Assistant, Core Concepts, and MEDO 105 Medical Terminology. Co-requisite: MEDA 110 Medical Assistant Administrative. This course introduces students to medical office procedures in preparation for entry-level positions in the administrative or reception area of a medical facility. Students review reception techniques, computers in the medical clinic, telecommunications, scheduling, medical record management, and written communications. Textbook Required.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41056	Remote	ONLINE/ Online	Bacon

**MEDICAL BILLING, INTRODUCTION
MEDA/140**

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEOC 210 Introduction of Computers for Health Care Workers. Co-requisite: MEDA 141 Medical Billing Lab, Introduction. An overview of outpatient medical insurance billing in preparing students for entry-level positions. Includes review of theory of data entry for private, PPO, Medicare, Medicaid/Medi-Cal, TRICARE/CHAMPUS and workers' compensation Medicaid/Medi-Cal, TRICARE/CHAMPUS and workers' compensation billing. Current CPT and ICD coding is also covered. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41059	Remote	ONLINE/ Online	Echolds



**MEDICAL BILLING LAB,
INTRODUCTION
MEDA/141**

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEDA 101 Computers in Healthcare and EHR, or MEOC 210 Introduction of Computers for Health Care Workers. Co-requisite: MEDA 140 Medical Billing, Introduction. An overview of outpatient medical insurance billing in preparing students for entry-level positions. Includes practice of data entry for private, PPO, Medicare, Medicaid/Medi-Cal, TRICARE/CHAMPUS and workers' compensation billing. Current CPT and ICD coding is also covered. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41060	Remote	ONLINE/ Online	Echolds

**MEDICAL ASSISTANT CLINICAL
PROCEDURES THEORY I
MEDA/200**

Prerequisite: MEDO 105 Medical Terminology, and MEDA 100 Medical Assistant, Core Concepts. Co-requisite: MEDA 201 Medical Assistant Clinical Procedures Lab I. This course reviews the theory of clinical procedures. Students review performing exam room procedures, including medical asepsis, infection control, patient intake, vital signs, and assisting with physical examination, specialty exams, electrocardiograph, assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41061	Remote	ONLINE/ Online	Uy

**MEDICAL ASSISTANT CLINICAL
PROCEDURES THEORY II
MEDA/210**

Prerequisite: MEDA 200 Medical Assistant Clinical Procedures Theory I. Co-requisite: MEDA 211 Medical Assistant Clinical Procedures Lab II. This course reviews the theory behind back office procedures. Students review assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41063	Remote	ONLINE/ Online	Oo

**MEDICAL ASSISTANT CLINICAL
PROCEDURES LAB I
MEDA/201**

Prerequisite: MEDO 105 Medical Terminology, and MEDA 100 Medical Assistant, Core Concepts. Co-requisite: MEDA 200 Medical Assistant Clinical Procedures Theory I. This course develops skills needed for students to work in a clinical environment. Students will have hands-on practice of the following skills: exam room procedures, medical asepsis, infection control, patient intake, vital signs, assisting with physical examination, specialty exams, electrocardiograph, public health education, assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41062	W/6:30p-9:20p Remote	AN/510 ONLINE/Online	Uy Uy
Required In-Person Class Meeting Dates/Times: Jun 22, Jun 29, and July 6 from 6:30pm-9:20pm			

**MEDICAL ASSISTANT CLINICAL
PROCEDURES LAB II
MEDA/211**

Prerequisite: MEDA 201 Medical Assistant Clinical Procedures Lab I. Co-requisite: MEDA 210 Medical Assistant Clinical Procedures Theory II. This course develops skills needed for students to work in a clinical environment. Students will have hands-on practice of the following skills: assisting in minor procedures, creating a sterile environment, wound care, using a microscope, specimen collection, specimen processing, administering medications, injections, and venipuncture. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41064	W/9a-11:50a Remote	AN/510 ONLINE/Online	Oo Oo
Required In-Person Meeting Dates/Times: Jun 15, Jun 22, Jun 29, and July 6 from 9:00am-11:50am			

PHARMACY TECHNICIAN



This program prepares students for an entry-level position as a pharmacy technician at a community or institutional pharmacy. The certificate program exceeds the State Board of Pharmacy's registration requirements, therefore, upon successful completion the student will be eligible to apply for registration with the State of California. The program is accredited by the American Society of Health-System Pharmacists (ASHP). **All Pharmacy Technician Certificate Program students are required to purchase and wear a lab coat for all classes.**

For program information about the Pharmacy Technician Certificates requirements: orientation, class attendance, grades, grading policy, and counseling see page 18.

Median Hourly Wage*: \$17.77

** Median hourly wage is the average between highest-paid 50% and lowest-paid 50%. Most students will start at entry-level wages. Taken from the EDD Occupational Employment & Wage Data as of June 2019.*

MEDICAL TERMINOLOGY (FORMERLY MEOC 104) MEDO/105

This course introduces students to medical terminology in preparation for careers in the medical field. It covers the study of the basic elements of medical terms and the anatomy and physiology of the human body. It also covers different pathological conditions and procedures for their treatment.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41099	Remote	ONLINE/ Online	Smith
41045	Remote	ONLINE/ Online	Tarango

NOCE NETWORKS



Connect with us! See page 68 for details.

PHARMACY TECHNICIAN, LAB FOR THE IN-PATIENT (FORMERLY MEDO 221) PTEC/200

Prerequisite: PTEC 105 Pharmacy Operations Lab and PTEC 110 Pharmaceutical Mathematics and PTEC 115 Pharmacology I and PTEC 120 Pharmacology II. Course covers the preparation of medications given by intravenous, epidural and subcutaneous routes of administration. The student will learn aseptic techniques, pharmacy IV calculations, drug compatibilities and stabilities, IV therapy management, and specialized equipment. The laboratory incorporates use of laminar and vertical flow hoods and computerized software for IV preparation. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41048	W/9a-11a Remote	AN/408 ONLINE/Online	Shields Shields

Required In-Person Dates/Times: Jun 8, Jun 15, Jun 22, Jun 29, July 6, and July 13 from 9am-11am

PHARMACY TECHNICIAN, LAB FOR THE OUT-PATIENT (FORMERLY MEDO 220) PTEC/205

Prerequisite: MEDO 105 Medical Terminology and PTEC 105 Pharmacy Operations Lab and PTEC 110 Pharmaceutical Mathematics and PTEC 115 Pharmacology I and PTEC 120 Pharmacology II. This course is designed to provide pharmacy technician students with practical experience in a simulated out-patient pharmacy setting. It includes hands-on experience working with a computerized pharmacy management system in the retail setting, third party billing and telephone etiquette. **Textbook Required.**

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41046	Remote	ONLINE/ Online	Shields

Every Day Counts at NOCE

Attending every class meeting is important for all NOCE students.



Your attendance is directly related to how NOCE receives state funding to offer your classes.

Your consistent attendance also helps you achieve your goals.

See you in class!

DISABILITY SUPPORT SERVICES PROGRAM REGISTRATION



APPLY TO NOCE

Apply at noce.edu/apply

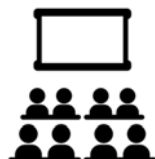
- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- In 24-48 hours, you will receive an email with your Student ID required for the remaining steps



MEET WITH A COUNSELOR

Schedule an intake appointment at **714.484.7057** or disabilitysupport@noce.edu. Bring the following:

- Disability verification (ex: recent IEP, Psycho-Educational Evaluation, Triennial Evaluation signed by school psychologist; verification from medical/licensed professional; Regional Center IPP/CDER; etc.)
- Names and phone numbers for two emergency contacts
- List of current medication the student is taking, dosage, and purpose information for each medication
- Service coordinator contact – name, phone number, and email of the student's service coordinator if receiving Regional Center services
- A student or California ID – we request an ID to verify identity; we will then take a photo for our student database



ATTEND CLASS

Starting June 6, 2022, or start date listed in schedule:

- **Online/Remote Classes**
Log into Canvas on the start date listed in the class schedule to find your lessons/assignments for the week
- **In-Person Classes**
View the course description in the class schedule for dates/time/location of the class; COVID-19 vaccination or weekly testing required. Visit: noce.edu/vaccine for the latest COVID-19 mandate updates.



Need Translated Instructions?

Visit noce.edu/newstudent and click "Translate" in the top right corner of the page. Select your language to translate the site. Or call 714.808.4679 for more help.

¿Necesita instrucciones traducidas?

Visite noce.edu/newstudent y haga clic en el enlace "Traducir" en la esquina superior derecha de la página. Puede seleccionar su idioma preferido y el sitio será traducido. O llame al 714.808.4679 para obtener más ayuda.

For registration questions, contact:
714.484.7057 or e-mail: disabilitysupport@noce.edu.

DISABILITY SUPPORT SERVICES PROGRAM



Disability Support Services (DSS) services (counseling, accommodations, alternate media, interpreter services, and more) are available for students with verified disabilities enrolled in general NOCE classes. Students are encouraged to make arrangements for support services at least four weeks prior to the start of class. DSS Program classes provide an academic foundation that enables students to transition to inclusive noncredit and credit classes, employment, and living more independently. Many of our DSS classes begin in the Summer session and run through the spring semester. Please note that regardless of when the class begins, students are able to add at any time, if space permits. Students are expected to follow the Student Code of Conduct and maintain good attendance in their classes. Excessive absences may result in a student being dropped from a DSS program class.

For more information about the Disability Support Services (DSS) Program, please call 714.484.7057, e-mail: disabilitysupport@noce.edu, or visit our website at noce.edu/dss.

DSS Program Certificates

- Academic Track
- Computer Track
- Core Skills Track
- Employment Track
- Interpersonal Skills Track
- Life Skills Track

DSS Programs

- **ARISE Lab** – Academics, Relationships, Independence, Self-Advocacy, and Emotional Health
- **C2C** – College to Career
- **IVES** – Independent Vocational Educational Support Program
- **Mobility Skills Training** or **JARC** - Job Access and Return Commute
- **WISE** – Work, Independence, Self-Advocacy, and Education
- **Workability III** – Job skills training

DEVELOPING SKILLS FOR COLLEGE SUCCESS DSSS/118

This course is designed to equip students with the knowledge and skills to be successful students and increase independence.

Dates: Jun 7-Jul 14

CRN	DAYS	PLACE	INSTR
41421	TTh/12:30p-2:50p	AN/308	Staff

CRITICAL THINKING DSSS/360

Designed to assist students in acquiring or improving critical thinking skills necessary to support independence in a variety of activities, situations, and environments. Emphasis on problem solving and decision making through understanding and evaluating situations, utilizing knowledge of cause and effect relationships, exploring options, and planning and implementing strategies.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41420	Remote	ZOOM/Zoom	Ferrier
Online class meetings - Mondays & Wednesdays from 1 - 2 PM (06/06/22 - 07/15/22). Zoom link provided by the instructor.			

This class schedule can also be made available in alternate media format



DISABILITY SUPPORT SERVICES

For more information, contact Disability Support Services at 714.484.7057

or e-mail: disabilitysupport@noce.edu

HAVE INTERNET; WILL TRAVEL DSSS/350

NEW!

This course is designed to provide students skills to make travel plans utilizing the Internet. Students will use resources covered in class to plan the 3 trips: a day trip, a weekend get-away, and a week vacation.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41422	Remote	ZOOM/Zoom	Sorooshian-Tafti
Online class meeting - Tuesdays & Thursdays from 2:30 - 3:30 PM (06/06/22 - 7/15/22) Zoom link provided by the instructor.			

SOCIAL MEDIA AND ONLINE SAFETY DSSS/353

This course is designed to equip students with the knowledge to increase personal online safety while creating and maintaining social media accounts.

Dates: Jun 7-Jul 14

CRN	DAYS	PLACE	INSTR
41432	TTh/12:30p-2:50p	CYPTE2-200	Van Gelder

**SUMMER COOKING
DSSS/380**

This course is designed to provide students with the knowledge and skills needed to cook simple, nutritious meals. The course will cover meal planning, grocery shopping basics, food preparation, and clean up.

Dates: Jun 6-Jul 13; nc Jul 4

CRN	DAYS	PLACE	INSTR
41434	MW/12:30p-2:50p	WIL/207	Staff

**MONEY SKILLS
DSSS/363**

NEW!

This course is designed to provide students with the skills necessary for performing accurate and safe money exchanges. Students will gain awareness of budget basics, and solve real life shopping problems using money.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41419	Remote	ZOOM/Zoom	Sorooshian-Tafti
Online class meetings - Tuesdays & Thursdays, from 9 - 10 AM (06/06/22 - 7/15/22) Zoom link provided by instructor.			

**ACTOR'S WORKSHOP
DSSS/381**

This course is designed to expose students to basic acting techniques. Additionally, the acting, focused on everyday social dilemmas, will enhance the student's ability to social dilemmas, will enhance the student's ability to interpret and then deal with these everyday life situations on a regular basis.

Starts week of 6/6/2022, ends week of 7/11/2022, nc Jul 4

CRN	DAYS	PLACE	INSTR
41433	MW/9a-11:20a	WIL/201	Staff
41430	TTh/9a-11:20a	CYPTE2/200	Van Gelder

**RULES OF THE ROAD
DSSS/364**

NEW!

This course is designed to provide students with the knowledge of personal safety and awareness out in the community. This course will enhance students' awareness as a pedestrian/bicyclist or future licensed driver about the

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41418	Remote	ZOOM/Zoom	Ferrier
Online class meetings - Mondays & Wednesdays from 10 - 11 AM (06/06/22 - 07/15/22) Zoom link provided by instructor.			

NOCE NETWORKS



Connect with us! See page 68 for details.



WISE Program

**WISE - DAILY LIVING SKILLS
DSSS/310**

This course is designed for students interested in enhancing their skills related to daily living in personal care, safety, meal planning and preparation.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41435	MTWThF/9a-2:20p	WIL/207	Reeves Breen
41431	MTWThF/9a-2:20p	CYP18/103	Brown Pietrzak

DSS Office-Site Class Locations

CRN	LOCATION
41437	My Day Counts



- ◆ RECHARGE
- ◆ REGROUP
- ◆ RELAX

Our open lab provides a quiet space for all students to de-stress, get advice, and learn skills for success.

**No Appointment Needed!
Walk-ins Always Welcome!**

Anaheim Campus
Room 404

Monday, Tuesday and Thursday 8 am - 4 pm

Cypress Center

Business Building (Bldg. 9), Room 119
Monday - Thursday 8 am - 4 pm

Wilshire Center

Building 100, Room 108
Monday and Wednesday 8 am - 3:30 pm

For more information, please contact the ARISE Lab at **714.808.4931**, email: arise@noce.edu or visit noce.edu/arise

ENGLISH AS A SECOND LANGUAGE PROGRAM REGISTRATION INFORMATION

ESL Program classes fill up each term — be first to register!

SEE PAGE 34 FOR STEPS TO REGISTER

For questions about ESL/Citizenship, call or e-mail: **714.808.4638**, ESL4ALL@noce.edu; Monday-Thursday: 8 a.m.- 8:30 p.m.; Friday 8 a.m. – 4:30 p.m.

ENGLISH AS A SECOND LANGUAGE CLASSES

- ESL Beginning Literacy
- ESL Beginning Low
- ESL Beginning High
- ESL Intermediate Low
- ESL Intermediate High
- ESL Advanced
- ESL Learning Center
- Academic Success
- Career Pathways
- Citizenship
- Job Skills
- Specialty Classes

ESL Classes are Online and In-Person for 2022 Summer Session

For Zoom links and directions - or - schedule an in-person or online registration appointment: call **714.808.4638** or e-mail: ESL4ALL@noce.edu

ESL Assessment Locations		
Location	ANAHEIM CAMPUS 7TH FLOOR, ROOM 709 1830 W. ROMNEYA DRIVE ANAHEIM, CA 92801	CYPRESS CENTER TE2 (BLDG 12), ROOM 211 9200 VALLEY VIEW STREET CYPRESS, CA 90630
Hours	9 a.m. ♦ 11 a.m. ♦ 1 p.m. 4:30 p.m. ♦ 6:30 p.m.	9 a.m. ♦ 11 a.m. ♦ 1 p.m.
Summer 2022	Call 714.808.4638 - or - Email: ESL4ALL@noce.edu	

Online ESL Q&A Information Sessions
nocccd-edu.zoom.us/my/esl.student.services
Time: 11 a.m. & 6 p.m. ~~~~~
Friday, June 10, 2022
Friday, June 17, 2022
Friday, June 24, 2022

In-Person ESL Q&A Information Sessions		
Locations	Days	Hours
Anaheim Campus ESL Learning Center Room 105/107	Wednesday, June 8, 2022 Wednesday, June 15, 2022 Wednesday, June 22, 2022	8 a.m. ♦ 10 a.m. 12 p.m. ♦ 4 p.m.
Cypress Center ESL Learning Center TE2 (Bldg 12), Room 208	Tuesday, June 7, 2022 Tuesday, June 14, 2022 Tuesday, June 21, 2022	10 a.m. ♦ 1 p.m.

COVID-19 vaccination or weekly testing required for in-person assessment and/or in-person information sessions. Please visit: noce.edu/vaccine for latest COVID-19 vaccine mandate updates.

PROGRAMA DE INGLES COMO SEGUNDO IDIOMA INFORMACIÓN PARA INSCRIBIRSE

**Las clases del programa de ESL se llenan cada semestre:
¡sea el primero en registrarse!**

**CONSULTE LA PÁGINA 35 Y SIGA LOS PASOS
PARA REGISTRARSE.**

Para preguntas sobre ESL / Ciudadanía, llame o envíe un correo electrónico: **714.808.4638**, **ESL4ALL@noce.edu**; Lunes a jueves: 8 a.m.-- 8:30 p.m.; Viernes 8 am - 4:30 pm.

CLASES DE INGLES COMO SEGUNDO IDIOMA

- ESL Beginning Literacy
- ESL Beginning Low
- ESL Beginning High
- ESL Intermediate Low
- ESL Intermediate High
- ESL Advanced
- ESL Learning Center
- Academic Success
- Career Pathways
- Citizenship
- Job Skills
- Specialty Classes

**CLASES EN LÍNEA O EN
PERSONA EN EL SEMESTRE
DE
VERANO 2022**

Para más información y links de Zoom (Videoconferencia): - or - para agendar una cita (en línea o en persona) para su realizar su inscripción. Contáctenos al **714.808.4638** o **ESL4ALL@noce.edu**

Horarios de exámenes de colocación e inscripciones (en persona)		
Lugar	ANAHEIM CAMPUS PISO 7, CUARTO 709 1830 W. ROMNEYA DRIVE ANAHEIM, CA 92801	CYPRESS CENTER (EDIFICIO TE2), CUARTO 211 9200 VALLEY VIEW STREET CYPRESS, CA 90630
Horarios	9 a.m. ♦ 11 a.m. ♦ 1 p.m. 4:30 p.m. ♦ 6:30 p.m.	9 a.m. ♦ 11 a.m. ♦ 1 p.m.
Verano 2022	Enviar un correo electrónico ESL4ALL@noce.edu Llame 714.808.4638	

ESL Sesiones informativas semanales en línea
noccdd-edu.zoom.us/ my/esl.student.services
Horarios: 11 a.m. & 6 p.m. ~~~~~
Viernes, Junio 10, 2022
Viernes, Junio 17, 2022
Viernes, Junio 24, 2022

ESL Sesiones informativas semanales en persona		
Ubicación	Día	Horas
Anaheim Campus ESL Learning Center Salón 105/107	Miércoles, Junio 8, 2022 Miércoles, Junio 15, 2022 Miércoles, Junio 22, 2022	8 a.m. ♦ 10 a.m. 12 p.m. ♦ 4 p.m.
Cypress Center ESL Learning Center Edificio TE2, Salón 208	Martes, Junio 7, 2022 Martes, Junio 14, 2022 Martes, Junio 21, 2022	10 a.m. ♦ 1 p.m.

Para estar informado acerca de las últimas noticias y actualizaciones sobre vacunaciones, visite: noce.edu/vaccine

ENGLISH AS A SECOND LANGUAGE REGISTRATION



APPLY TO NOCE

Apply at noce.edu/apply

- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- In 24-48 hours, you will receive an email with your Student ID required for the remaining steps



COMPLETE NOCE ESL ORIENTATION

Visit myGateway at: mg.nocccd.edu

- Login to myGateway
- Click on the **NOCE** link on the left-hand side of the homepage

Under **NOCE Orientations**

- Click on the **NOCE ESL Orientation** link

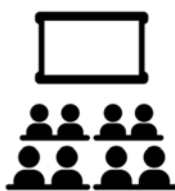
In-person or online orientation options are available

- Contact **714.808.4682** for more information



COMPLETE ESL ASSESSMENT AND REGISTRATION

- Make an appointment with the ESL Program at **714.808.4638** or ESL4ALL@noce.edu
- Complete your assessment and registration with the program
- Once registered, your instructor or a staff member will reach out to you regarding how to access your course



ATTEND CLASS

Starting June 6, 2022 attend class at the location listed in the course description in the class schedule

- Attend throughout the 2022 Summer Session (June 6, 2022 – July 16, 2022)
- If your class is held in-person, COVID-19 vaccination or weekly testing is required
- Visit: noce.edu/vaccine for the latest COVID-19 vaccine mandate updates

For registration questions, contact: **714.808.4638** or ESL4ALL@noce.edu.

REGISTRO DE INGLÉS COMO SEGUNDO IDIOMA



INSCRÍBASE A NOCE

Regístrese en la página web: noce.edu/apply

- Paso 1: Cree una cuenta OpenCCC
- Paso 2: Complete la solicitud de ingreso (Noncredit College Application)
- En 24-48 horas, recibirá un correo electrónico con su identificación de estudiante requerida para los pasos restantes



REVISE LA ORIENTACIÓN DEL PROGRAMA DE ESL

Visite la página web de MyGateway en: mg.nocccd.edu

- Entre a MyGateway
- Haga clic en el enlace "NOCE" en el lado izquierdo de la página de inicio

Ubique la sección "NOCE Orientations"

- Haga clic en el enlace **NOCE ESL Orientation**

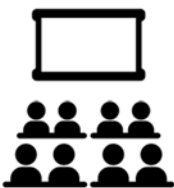
Hay opciones de orientación en persona o en línea disponibles

- Comuníquese con el **714.808.4682** para obtener más información



COMPLETE SU EXAMEN DE COLOCACIÓN E INSCRIPCIÓN

- Contáctenos y, agende una cita con el programa de ESL a través de **714.808.4638** o ESL4ALL@noce.edu
- Realice su examen de colocación y nosotros le inscribiremos a la clase adecuada de inglés
- Una vez registrado, su instructor o un miembro de nuestro equipo se comunicará con usted para darle la información sobre cómo acceder a su curso



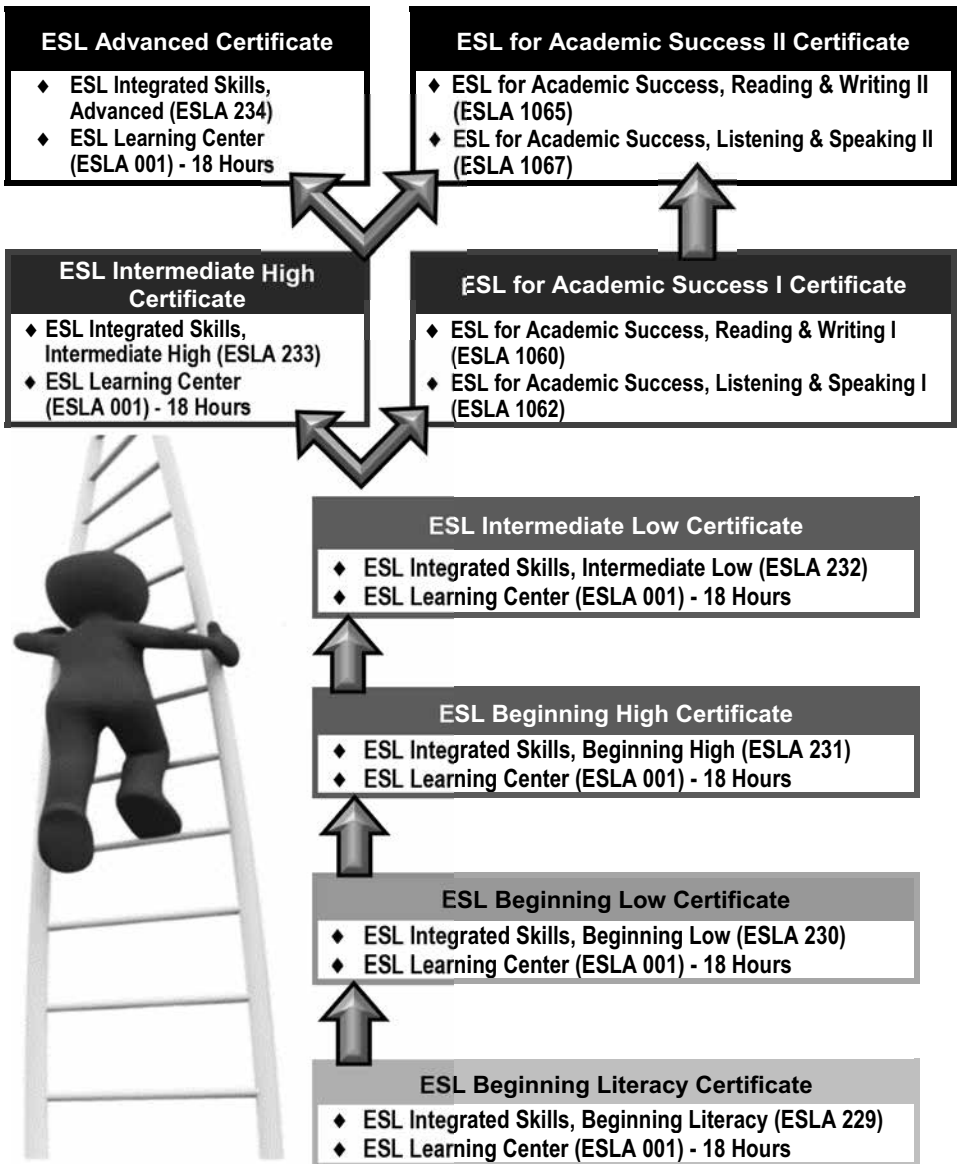
COMIENCE CON SU CLASE

- Nuestro primer día de clases es el 6 de junio, revise y asista a su clase en el lugar y horario que se indica la descripción del curso. Si tiene dudas comuníquese con nosotros al **714.808.4638** o ESL4ALL@noce.edu
- Asista a su curso durante el semestre de primavera del 6 de junio de 2022 – 16 de julio de 2022
- Visite: noce.edu/vaccine para obtener las últimas actualizaciones del mandato de la vacuna COVID-19

Dudas sobre inscripciones, contáctenos: **714.808.4638** o ESL4ALL@noce.edu.

ESL PROGRAM CERTIFICATES

The ESL Program offers six levels of English instruction for adult students whose first language is not English. All levels offer instruction in all four language skills: reading, writing, listening, and speaking. The courses also offer additional practice in pronunciation, grammar, and vocabulary development. Once the students complete a level, they can move to the next level in the sequence. For each level, students can earn a state-approved Certificate of Completion. When the students pass all courses listed, they will be eligible to earn that certificate. The ESL Program also offers ESL for Academic Success certificates designed for Intermediate-Advanced students who wish to transfer to a college or university and continue their education. State-approved certificates awarded appear on official student transcripts.



ADDITIONAL STATE APPROVED CERTIFICATES

Our ESL Program offers additional skills/practice in various specialty classes in reading, writing, pronunciation, vocabulary, grammar, and more. Students can also earn various state-approved Certificates of Completion, which can help with workforce readiness and job advancement. For more on ESL Program description and requirements go to noce.edu/catalog-esl.



ESL Grammar Review

- ESL Grammar Review, Beginning (ESLA 222)
- ESL Grammar Review, Inter/Advanced (ESLA 223)



ESL Multiskills Off-site/Community Classes

- ESL Multilevel (ESLA 110)
- Family Literacy (ESLA 120)



ESL Reading and Writing Skills, Beginning

- ESL Reading Skills, Beginning (ESLA 180)
- ESL Writing Skills, Beginning (ESLA 185)

ESL Reading and Writing Skills, Intermediate to Advanced

- ESL Reading Skills, Inter/Advanced (ESLA 181)
- ESL Writing Skills, Inter/Advanced (ESLA 186)



ESL Specialty Courses

- ESL Learning Center (ESLA 001) - 36 Hours
- Choose one ESL Specialty Class (ESLA 802; ESLA 809; ESLA 810; ESLA 813; or ESLA 814)



ESL Speaking Skills, Beginning

- ESL Speaking Skills, Beginning (ESLA 182)
- Choose one Elective Course: (ESLA 222 -or- ESLA 225)



ESL Vocabulary Review

- ESL Vocabulary Review, Beginning (ESLA 225)
- ESL Vocabulary Review, Inter/Advanced (ESLA 226)



ESL for Workforce Preparation, Basic

- ESL Workplace Advancement, Basic (ESLA 1050)
- ESL Workforce Readiness, Basic (ESLA 1052)

ESL for Workforce Preparation, Advanced

- ESL Workforce Readiness, Advanced (ESLA 1056)
- ESL Workplace Advancement, Advanced (ESLA 1054)

ENGLISH AS A SECOND LANGUAGE

For questions about ESL & Citizenship classes, call **714.808.4638** from:

- Monday-Thursday 8 a.m. – 8:30 p.m.
- Friday 8 a.m. – 4:30 p.m.

or e-mail ESL4ALL@noce.edu.

Para preguntas sobre clases de ESL & Ciudadanía, llame al **714.808.4638**

- Lunes a jueves 8 a.m. - 8:30 p.m.
- Viernes 8 a.m. - 4:30 p.m.

o envíe un correo electrónico a ESL4ALL@noce.edu.

IN-PERSON CLASSES

In-Person Learning Center

Need extra practice with English? Want help participating in your online class? At the In-Person ESL Learning Center, students can:

- Get help with technology and your online classes
- Learn at your own pace, guided by experienced and professional teachers
- Focus on conversation, grammar, reading, or writing skills
- Explore American idioms and culture
- Use technology resources to learn and practice English

ESL Learning Center schedule:
NOCE.EDU/ESL/LC

Questions: 714.808.4638 or ESL4ALL@noce.edu

ESL LEARNING CENTER ESLA/001

The ESL Learning Center offers an opportunity to practice English through various instructional media. Students learn through ESL software and/or receive individual and group tutoring to improve their speaking, listening, reading and writing skills. Special interest areas such as Vocational ESL and EL Civics are also part of the instruction.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41104	MTWTh/12p-1:50p	AN/121	Lynch
41107	MTWTh/2p-4:20p	AN/121	Staff
41108	MTWTh/ 4:30p-8:20p	AN/121	Serrano
41252	MTWTh/ 11:30a-12:20p	CYPTE2/203	Pyo
41118	MTWTh/ 12:30p-4:20p	CYPTE2/203	Croteau
41134	MTWTh/12p-3:50p	WIL/214	Sanchez
41135	MTWTh/4p-7:50p	WIL/214	Alvarez

In-Person Core Classes

ESL AND CIVICS PREPARATION, BEGINNING LITERACY ESLA/169

This competency-based course focuses on both basic language development and an introduction to life skills. Integrated language skills will acquaint students with community resources, the workplace and lifelong learning opportunities

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41109	MTWTh/8:30a-11:50a	AN/106	Choi
41110	MTWTh/6p-9:20p	AN/106	Lee

ESL AND CIVICS EDUCATION, BEGINNING LOW ESLA/170

This competency-based course focuses on both basic language development and life skills. Integrated language skills will help students access community resources, prepare them for the workplace and introduce them to life learning opportunities.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41106	MTWTh/8:30a-11:50a	AN/104	Lynch
41111	MTWTh/6p-9:20p	AN/104	Robinson



In-Person ESL Specialty Classes for Beginning Students

AMERICAN IDIOMS, BEGINNING ESLA/250

NEW!

This course aims at developing language skills through the use of common North American English idioms and expressions. Receptive skills (i.e., listening and reading) are emphasized through exposure to daily life experiences.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41119	MW/8:30a-11:20a	CYPTE2/219	Staff

**COMPUTER SKILLS FOR ESL - BEGINNING
ESLA/801**

The course introduces ESL students to hands-on exploration and use of current Microsoft Windows programs. Students will learn basic computer parts, keyboarding, and the basics of MS Word, PowerPoint, Print Shop, and Excel. Emphasis is on building confidence in computer use to improve English skills in grammar, vocabulary, writing, speaking, pronunciation, and reading.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41220	MW/8:30a-11:20a	CYPTE2/203	Pyo
41218	MTWTh/10:30a-11:50a	AN/121	Palacio

**ESL GRAMMAR REVIEW, BEGINNING
ESLA/222**

This course will teach the meanings and usages of basic English grammar structures that are frequently used in everyday situations. Students will learn how to apply grammar rules through oral and written communication. This class is designed for ESL students placed in the beginning low and beginning high levels.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41136	MW/8:30a-11:20a	WIL/218	Lorge



**ESL READING SKILLS, BEGINNING
ESLA/180**

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are in beginning low and beginning high level.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41121	MW/6p-8:50p	AN/128	Witt

**ESL SPEAKING SKILLS, BEGINNING
ESLA/182**

This course is designed to help English language learners at a beginning level develop and build fluency in speaking. The class will focus on accurate pronunciation and different types of spoken language used in everyday situations.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41152	MW/6p-8:50p	WIL/217	Lim
41129	TTh/8:30a-11:20a	CYPTE2/221	Staff

**ESL VOCABULARY REVIEW, BEGINNING
ESLA/225**

Students will review, expand, and retain basic vocabulary words and phrases organized by commonly used topics. Students will work on using approximately fifteen practical target words per class in oral and written exercises. This course is designed for the ESL students placed in the Beginning Low and Beginning High levels.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41133	MW/8:30a-11:20a	CYPTE2/217	Staff
41127	TTh/6p-8:50p	AN/128	Witt

Counseling and Student Services

- Career planning
- Student education plan
- Transition to college
- Referrals to community resources

Call or e-mail to make an appointment:
714.808.4682 | counseling@noce.edu

**ESL WORKFORCE READINESS SKILLS, BASIC
ESLA/1052**

This course covers basic work skills as well as language skills necessary for intermediate level students to gain employment. Students will identify various job opportunities available in their respective communities and will learn to communicate with employers. In addition, students will gain basic knowledge of basic technology.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41219	MTWTh/8a-10:20a	AN/121	Palacio

**ESL WRITING SKILLS, BEGINNING
ESLA/185**

This ESL course will acquaint students with writing skills required to develop basic-level writing techniques by focusing on sentence structure, parts of a sentence, topic sentences, body sentences and concluding sentences.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41150	TTh/8:30a-11:20a	WIL/218	Lorge
41154	TTh/6p-8:50p	WIL/218	Doherty

In-Person ESL Specialty Classes for Intermediate/Advanced Students



COMPUTER SKILLS FOR ESL - ADVANCED ESLA/815

Students will enhance their English language skills through challenging computer application tasks using MS Word, PowerPoint, Print Shop, Excel, the Internet, and MS Publisher. Emphasis is on building confidence in independent projects to improve English skills in grammar, vocabulary, writing, and reading. Students will be actively involved in computer projects linking the academic environment with their communities.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41114	TTTh/8:30a-11:20a	CYPTE2/203	Pyo

ESL GRAMMAR REVIEW, INTERMEDIATE - ADVANCED ESLA/223

This course will teach the meanings and usages of advanced English grammar structures that are frequently used in everyday situations. Students will learn how to apply grammar rules in oral and written communication. This class supplements core ESL courses and is designed for ESL students placed in the intermediate and advanced levels.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41120	TTTh/6p-8:50p	AN/110	Stasiuk

ESL READING SKILLS, INTERMEDIATE TO ADVANCED ESLA/181

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are at an intermediate level or higher.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41147	MW/8:30a-11:20a	WIL/217	Staff

ESL SPEAKING SKILLS, INTERMEDIATE TO ADVANCED ESLA/183

This course is designed to help English language learners at the intermediate to advanced level develop and build accuracy and fluency in speaking. The class will focus on different types of spoken language, conversation strategies, pronunciation skills and everyday speaking situations.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41455	MW/8:30a-11:20a	AN/110	Staff
41125	TTTh/8:30a-11:20a	AN/110	Staff
41130	TTTh/8:30a-11:20a	CYPTE2/ 217	Staff
41423	TTTh/8:30a-11:20a	WIL/217	Fu
41124	MW/6p-8:50p	AN/110	Stasiuk
41153	TTTh/6p-8:50p	WIL/217	Lim



ESL WRITING SKILLS, INTERMEDIATE TO ADVANCED ESLA/186

This ESL course will acquaint intermediate to advanced students with writing techniques by focusing on pre-writing, outlining, drafting, revising and editing.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41155	MW/6p-8:50p	WIL/218	Doherty

In-Person/Off-Site ESL Community Classes

Some NOCE ESL Program classes taught at K-12 schools and community-based locations will be offered in-person during 2022 Summer Session. Questions? Call **714.808.4638** or e-mail: ESL4ALL@noce.edu to register.

ESL MULTILEVEL ESLA/110

The course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen, speak, read, and write in English in context-specific environments.

Dates: Jun 6-Jul 15; nc Jul 4

CRN	DAYS	PLACE	INSTR
41157	MTWTh/ 8:30a-11:20a	Higher Ground Youth Family Ser	Zabayle
41156	MTWTh/ 9a-11:50a	Access California Services	Rezai

ONLINE CLASSES

Online Learning Center

Need extra practice with English? Want help participating in your online class? At the online ESL Learning Center, students can:

- Get help with technology and your online classes
- Learn at your own pace, guided by experienced and professional teachers
- Focus on conversation, grammar, reading, or writing skills
- Explore American idioms and culture
- Use technology resources to learn and practice English
- Interact with other students in small group activities

The Learning Center is an encouraging and supportive atmosphere. Hours are flexible – spend as much time as you need when the online Learning Center is open. We are here to help!

ESL Learning Center schedule: NOCE.EDU/ESL/LC
 Questions 714.808.4638 or ESL4ALL@noce.edu

Need help with technology?

ESL Program instructors can help you learn how to use technology and take online classes. See ESL Learning Center on page 38 (in-person) and 41 (online). Laptop loans may also be available.

For more information:
 714.808.4638 | ESL4ALL@noce.edu

ESL LEARNING CENTER ESLA/001

The ESL Learning Center offers an opportunity to practice English through various instructional media. Students learn through ESL software and/or receive individual and group tutoring to improve their speaking, listening, reading and writing skills. Special interest areas such as Vocational ESL and EL Civics are also part of the instruction.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE
41161	Remote	ZOOM
Class hours per week varies by instructor. Zoom links from: NOCE.EDUC/ESL/LC		
	<ul style="list-style-type: none"> • MW / 12-4:30p • MTWTh / 4:30-8:30p • TTh / 12-4:30p • F / 8a-12p • F / 12-4:30p • F / 4:30-8:30p 	<ul style="list-style-type: none"> Gray Sersea FitzMaurice Hong Cavazzi McFarland

Online Core Classes

ESL AND CIVICS PREPARATION, BEGINNING LITERACY ESLA/169

This competency-based course focuses on both basic language development and an introduction to life skills. Integrated language skills will acquaint students with community resources, the workplace and lifelong learning opportunities

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41177	Remote	ZOOM	Pico
Class is 14 hrs/wk. Live online class meetings MTWTh 8:30-11:00a (6/6-7/15/22). Zoom link from teacher.			
41179	Remote	ZOOM	Billiter
Class 14 hrs/wk. Live online class meetings MTWTh 6:30-9:00p (6/6-7/15/22). Zoom link from teacher.			

ESL AND CIVICS EDUCATION, BEGINNING LOW ESLA/170

This competency-based course focuses on both basic language development and life skills. Integrated language skills will help students access community resources, prepare them for the workplace and introduce them to life learning opportunities.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41181	Remote	ZOOM	Howie
Class is 14 hrs/wk. Live online class meetings MTWTh 8:30-10:45a (6/6-7/15/22). Zoom link from teacher.			
41182	Remote	ZOOM	Murillo
Class is 14 hrs/wk. Live online class meetings MTWTh 6:30-8:45p (6/6-7/17/22). Zoom link from teacher.			

Online Citizenship Classes

CITIZENSHIP PREPARATION, BEGINNING ESLA/850

NEW!

This beginner course prepares students for the US citizenship process. Students examine required forms for naturalization and prepare for their USCIS Citizenship Interview by practicing the USCIS Civics Questions, conversation strategies, and dictation. This course focuses on writing simple sentences, developing fluency in speaking and listening, and producing accurate pronunciation.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41188	Remote	ZOOM	Hong
Class is 12.5 hrs/wk. Live online class meetings MTWTh 10:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			

CITIZENSHIP PREPARATION, INTERMEDIATE-ADVANCED ESLA/851 **NEW!**

This intermediate/advanced course prepares students for the US citizenship process. Students examine required forms for naturalization and prepare for the USCIS Citizenship Interview by practicing the USCIS Civics Questions, conversation strategies, and dictation. This course focuses on writing paragraphs with complex sentences while refining accuracy in speaking, listening, and pronunciation.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41417	Remote	ZOOM	Kim
Class is 15 hrs/wk. Live online class meetings MTWTh 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			
41189	Remote	ZOOM	Khssassi
Class is 15 hrs/wk. Live online class meetings MTWTh 6:30-8:30p (6/6-7/15/22). Zoom link from teacher.			

ESL GRAMMAR REVIEW, BEGINNING ESLA/222

This course will teach the meanings and usages of basic English grammar structures that are frequently used in everyday situations. Students will learn how to apply grammar rules through oral and written communication. This class is designed for ESL students placed in the beginning low and beginning high levels.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41194	Remote	ZOOM	Lewis
Class is 6 hrs/wk. Live online class meetings MW 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			
41195	Remote	ZOOM	Hasan
Class is 6 hrs/wk. Live online class meetings TTh 10:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			
41196	Remote	ZOOM	Hasan
Class is 6 hrs/wk. Live online class meetings F 8:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			

Online ESL Specialty Classes

AMERICAN IDIOMS, BEGINNING ESLA/250 **NEW!**

This course aims at developing language skills through the use of common North American English idioms and expressions. Receptive skills (i.e., listening and reading) are emphasized through exposure to daily life experiences.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41183	Remote	ZOOM	Takeda
Class is 6 hrs/wk. Live online class meetings MW 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			

COMPUTER SKILLS FOR ESL - BEGINNING ESLA/801

The course introduces ESL students to hands-on exploration and use of current Microsoft Windows programs. Students will learn basic computer parts, keyboarding, and the basics of MS Word, PowerPoint, Print Shop, and Excel. Emphasis is on building confidence in computer use to improve English skills in grammar, vocabulary, writing, speaking, pronunciation, and reading.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41191	Remote	ZOOM	Carson
Class is 6 hrs/wk. Live online class meetings MW 10:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			
41190	Remote	ZOOM	Lewis
Class is 6 hrs/wk. Live online class meetings TTh 6:30-8:30p (6/6-7/15/22). Zoom link from teacher.			

ESL READING SKILLS, BEGINNING ESLA/180

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are in beginning low and beginning high level.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41200	Remote	ZOOM	Jimenez
Class is 6 hrs/wk. Live online class meetings MW 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			

ESL SPEAKING SKILLS, BEGINNING ESLA/182

This course is designed to help English language learners at a beginning level develop and build fluency in speaking. The class will focus on accurate pronunciation and different types of spoken language used in everyday situations.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41251	Remote	ZOOM/Zoom	Azarcon
Class is 6 hrs/wk. Live online class meetings MW 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			
41454	Remote	ZOOM/ Zoom	Dinh
Class is 6 hrs/wk. Live online class meetings F 8:00 - 11:50a (6/6-7/15/22). Zoom link from teacher.			
41204	Remote	ZOOM	McFarland
Class is 6 hrs/wk. Live online class meetings TTh 6:30-8:30p (6/6-7/15/22). Zoom link from teacher.			

NOCE NETWORKS



Connect with us! See page 68 for details.

**ESL VOCABULARY REVIEW, BEGINNING
ESLA/225**

Students will review, expand, and retain basic vocabulary words and phrases organized by commonly used topics. Students will work on using approximately fifteen practical target words per class in oral and written exercises. This course is designed for the ESL students placed in the Beginning Low and Beginning High levels.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41169	Remote	ZOOM	Jimenez
Class is 6 hrs/wk. Live online class meetings TTh 8:30-10:30a (6/6-7/15). Zoom link from teacher.			

**ESL WORKFORCE READINESS SKILLS, BASIC
ESLA/1052**

This course covers basic work skills as well as language skills necessary for intermediate level students to gain employment. Students will identify various job opportunities available in their respective communities and will learn to communicate with employers. In addition, students will gain basic knowledge of basic technology.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41173	Remote	ZOOM/ Zoom	Pabla
Class is 10 hrs/wk. Live online class meetings MTWTh 6:30-8:00p (6/6-7/15). Zoom link from teacher.			

**ESL WRITING SKILLS, BEGINNING
ESLA/185**

This ESL course will acquaint students with writing skills required to develop basic-level writing techniques by focusing on sentence structure, parts of a sentence, topic sentences, body sentences and concluding sentences.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41175	Remote	ZOOM	Takeda
Class is 6 hrs/wk. Live online class meetings TTh 8:30-10:30a (6/6-7/15). Zoom link from teacher.			

Online ESL Specialty Classes for Intermediate/Advanced Students

**AMERICAN IDIOMS, INTERMEDIATE-ADVANCED
ESLA/251**

NEW!

This course aims at developing language skills through the use of common North American English idioms and expressions. Productive skills (i.e., speaking and writing) are emphasized by sharing daily life experiences.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41185	Remote	ZOOM	McFarland
Class is 6 hrs/wk. Live online class meetings MW 6:30-8:30p (6/6-7/15/22). Zoom link from teacher.			
41184	Remote	ZOOM	Azarcon
Class is 6 hrs/wk. Live online class meetings TTh 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			
41186	Remote	ZOOM	Jackson
Class is 6 hrs/wk. Live online class meetings F 8:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			

**COMPUTER SKILLS FOR ESL - ADVANCED
ESLA/815**

Students will enhance their English language skills through challenging computer application tasks using MS Word, PowerPoint, Print Shop, Excel, the Internet, and MS Publisher. Emphasis is on building confidence in independent projects to improve English skills in grammar, vocabulary, writing, and reading. Students will be actively involved in computer projects linking the academic environment with their communities.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41192	Remote	ZOOM	Carson
Class is 6 hrs/wk. Live online class meetings TTh 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			
41193	Remote	ZOOM	Alvarez-Morales
Class is 6 hrs/wk. Live online class meetings F 8:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			

**ESL GRAMMAR REVIEW, INTERMEDIATE - ADVANCED
ESLA/223**

This course will teach the meanings and usages of advanced English grammar structures that are frequently used in everyday situations. Students will learn how to apply grammar rules in oral and written communication. This class supplements core ESL courses and is designed for ESL students placed in the intermediate and advanced levels.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41198	Remote	ZOOM	Kopydlowska
Class is 6 hrs/wk. Live online class meetings MW 10:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			
41199	Remote	ZOOM	Pederson
Class is 6 hrs/wk. Live online class meetings MW 6:30-8:30p (6/6-7/15/22). Zoom link from teacher.			
41197	Remote	ZOOM	Kahlon
Class is 6 hrs/wk. Live online class meetings TTh 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			

**ESL READING SKILLS, INTERMEDIATE TO ADVANCED
ESLA/181**

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are at an intermediate level or higher.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41201	Remote	ZOOM	Filloy
Class is 6 hrs/wk. Live online class meetings MW 8:30-10:30a (6/6-7/15/22). Zoom link from teacher.			
41202	Remote	ZOOM	Espinoza
Class is 6 hrs/wk. Live online class meetings TTh 10:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			

**ESL SPEAKING SKILLS,
INTERMEDIATE TO ADVANCED
ESLA/183**

This course is designed to help English language learners at the intermediate to advanced level develop and build accuracy and fluency in speaking. The class will focus on different types of spoken language, conversation strategies, pronunciation skills and everyday speaking situations.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41165	Remote	ZOOM	FitzMaurice
Class is 6 hrs/wk. Live online class meetings MW 10:30a-12:30p (6/6-7/15). Zoom link from teacher.			
41168	Remote	ZOOM	Usary
Class is 6 hrs/wk. Live online class meetings MW 6:30-8:30p (6/6-7/15). Zoom link from teacher.			
41205	Remote	ZOOM	Gray
Class is 6 hrs/wk. Live online class meetings TTh 10:30a-12:30p (6/6-7/15/22). Zoom link from teacher.			

**ESL VOCABULARY REVIEW,
INTERMEDIATE - ADVANCED
ESLA/226**

Students will review, expand, and retain vocabulary words and phrases organized by commonly used topics. Students will work on using approximately twenty-five practical target words per class in oral and written exercises. This course is designed for the ESL students placed in the Intermediate Low, Intermediate High, and Advanced levels.

Dates: Jun 6-Jul 8

41170	Remote	ZOOM	Myers
This is a 5-week class. Class is 7.25 hrs/wk. Live online class meetings F 12:30-4:30p (6/6-7/8/22). Zoom link from teacher.			
Dates: Jun 6-Jul 15			
CRN	DAYS	PLACE	INSTR
41172	Remote	ZOOM	Kopydlowska
Class is 6 hrs/wk. Live online class meetings TTh 10:30a-12:30p (6/6-7/15). Zoom link from teacher.			
41171	Remote	ZOOM	Usary
Class is 6 hrs/wk. Live online class meetings TTh 6:30-8:30p (6/6-7/15). Zoom link from teacher.			

**ESL WORKPLACE ADVANCEMENT
SKILLS, ADVANCED
ESLA/1054**

This course prepares ESL students at an advanced level for the American workplace. Students will learn American workplace expectations, practice effective business communication including giving presentations and participating in meetings, and identify professional development needs. In addition, students will enhance their computer applications skills by gaining additional experience with Microsoft Office.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41174	Remote	ZOOM/ Zoom	Cavazzi
Class is 10 hrs/wk. Live online class meetings MTWTh 10:30a-12:00p (6/6-7/15). Zoom link from teacher.			

**ESL WRITING SKILLS,
INTERMEDIATE TO ADVANCED
ESLA/186**

This ESL course will acquaint intermediate to advanced students with writing techniques by focusing on pre-writing, outlining, drafting, revising and editing.

Dates: Jun 6-Jul 15

CRN	DAYS	PLACE	INSTR
41176	Remote	ZOOM	Kahlon
Class is 6 hrs/wk. Live online class meetings MW 8:30-10:30a (6/6-7/15). Zoom link from teacher.			
41180	Remote	ZOOM	Filloy
Class is 6 hrs/wk. Live online class meetings TTh 8:30-10:30a (6/6-7/15). Zoom link from teacher.			
41178	Remote	ZOOM	Pederson
Class is 6 hrs/wk. Live online class meetings TTh 6:30-8:30p (6/6-7/15). Zoom link from teacher.			

**Online/Off-site
ESL Community Classes**

Most NOCE ESL Program classes taught at K-12 schools and community-based locations will be offered online during 2022 Summer Session. Questions? Call 714.808.4638 or e-mail: ESL4ALL@noce.edu to register.

**ESL MULTILEVEL
ESLA/110**

The course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen, speak, read, and write in English in context-specific environments.

Dates: Jun 6-Jul 8

41158	Remote	Rio Vista Elementary School/ Zoom	Myers
This is a 5-week class. The class is 9 hrs/wk. Live online class meeting MTWTh 8:30-10:00a (6/6-7/8/22). Zoom link from teacher.			
Dates: Jun 6-Jul 15			
CRN	DAYS	PLACE	INSTR
41159	Remote	Topaz Elementary/ Zoom	Jackson
Class is 10 hrs/wk. Live online class meetings MTWTh 8:30-10:00a (6/6-7/15/22). Zoom link from teacher.			
41160	Remote	St Boniface Church/ Zoom	Espinoza
Class is 10 hrs/wk. Live online class meetings MTWTh 8:30-10:00a (6/6-7/15/22). Zoom link from teacher.			

EMERITUS PROGRAM REGISTRATION



APPLY TO NOCE

Apply at noce.edu/apply

- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- • In 24-48 hours, you will receive an email with your Student ID required for the remaining steps

OPTION 1 – CLASSES AT COMMUNITY/SENIOR CENTERS

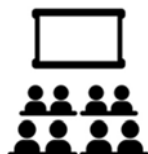


FIND COURSE REGISTRATION NUMBERS (CRN) – for each course on pages 46-51 of the 2022 Summer Session class schedule at: noce.edu/schedule

REGISTER ONLINE

Registration begins on May 3, 2022 at 7:30 a.m. on myGateway

- Visit myGateway at: mg.nocccd.edu
- Click on the **WebStar link** on the top right of your myGateway homepage
- Click on the **Register for Classes link**
- Use the CRNs in the class schedule to find/register for your class
- Upload COVID-19 vaccination record at noce.edu/vaccine/upload



ATTEND CLASS – Starting June 6, 2022 or the start date listed in schedule, attend your Emeritus class

- **In-Person Classes** – view the course description in the class schedule for dates/time/location of the class; COVID-19 vaccination or weekly testing required
- Visit: noce.edu/vaccine for latest the COVID-19 mandate updates

OPTION 2 – CLASSES AT SKILLED NURSING, OR REHABILITATION CENTERS AND MEMORY CARE CENTERS



Available for residents only due to the COVID-19 pandemic



Need Translated Instructions?

Visit noce.edu/newstudent and click “Translate” in the top right corner of the page. Select your language to translate the site. Or call 714.808.4679 for more help.

¿Necesita instrucciones traducidas?

Visite noce.edu/newstudent y haga clic en el enlace "Traducir" en la esquina superior derecha de la página. Puede seleccionar su idioma preferido y el sitio será traducido. O llame al 714.808.4679 para obtener más ayuda.

For registration questions, contact: 714.808.4679 or starhelp@noce.edu

MATURE DRIVER CLASSES



Please register as soon as possible prior to the start of the class. Low enrollment will cause class to be canceled three (3) days prior to the scheduled start date. Please see page 66 for location addresses.

For questions or assistance with registration, please contact NOCE StarHelp: 714.808.4679 or starhelp@noce.edu.

MATURE DRIVER IMPROVEMENT SAFE/205

The Mature Driver Improvement course provides instruction, specifically tailored to older drivers, regarding defensive driving and California motor vehicle laws. During this course, information is provided on the effects that medication, fatigue, alcohol, and visual or auditory limitations have on a person's safe driving ability. Present the DMV certificate to your insurer as proof that you have completed the course. Mature drivers age 55 or older, who successfully complete an approved Mature Driver Improvement Course, may qualify for reduced motor vehicle insurance premiums.

CRN	DAYS	PLACE	INSTR
Dates: Jun 15-Jun 16			
41248	W/1p-4:50p Th/1p-4:50p	Yorba Linda Sr Ctr	Marlowe
Dates: Jun 20-Jun 21			
41246	M/1p-4:50p T/1p-4:50p	Buena Park Senior Ctr	Marlowe
Dates: Jul 6- Jul 7			
41243	W/1p-4:50p Th/1p-4:50p	Cypress Sr Citizen Ctr	Marlowe
Dates: Jul 9			
41245	S/8a-4:20p	La Habra Community Serv-Sr Ctr	Marlowe
Dates: Jul 13-Jul 14			
41244	W/1p-4:50p Th/1p-4:50p	Fullerton Community Center	Marlowe
Dates: Aug 6-Aug 6			
41242	S/8:30a-4:50p	Sr Citizens Ctr Anaheim	Marlowe

EMERITUS PROGRAM

The courses in the Emeritus Program are designed for mature adults age 50 and over, focusing on educational topics that promote independence, advocacy, physical and cognitive health, economic self-sufficiency, and community engagement.

For questions or assistance with registration, please contact NOCE StarHelp: 714.808.4679 or starhelp@noce.edu.

For additional information and questions regarding the Emeritus Program, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909, or visit our website at noce.edu/emeritus.

Communication

CREATIVE WRITING FOR SENIORS ABE/240

This course for older adults teaches both beginning and experienced writers how to create shape autobiographies, fiction and non-fiction writing, and poetry into readable and publishable forms.

Dates: Jun 7-Aug 2

CRN	DAYS	PLACE	INSTR
41206	T/1p-2:50p	Cypress Sr Citizen Ctr	Edwards
40336	T/6:30p-8:20p	Morningside of Fullerton	Edwards

Boost your computer skills!

NOCE offers quality instructors, state-of-the-art computer labs, and all the latest software!

See page 20-23 for more information.



JOURNEY BACK INTO TIME FOR OLDER ADULTS ENCO/501

This class offers older adults students the opportunity to explore and share their personal histories, cultures, and values among older adult students through group discussion. Shared experiences, memories and linking the past with the present, encourage self-awareness, positive self-esteem, mental stimulation, and enjoyment.

CRN	DAYS	PLACE	INSTR
Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4			
40494	M/2p-3:50p	W Anah Extended Care Hospital	Miller
41216	Th/2p-3:50p	Harvest Retirement	Miller
41450	Th/5p-6:50p	Rowntree Gardens	Miller

SENIOR TOPICS FOR OLDER ADULTS EDEN/100

This course presents older adults with various topics for discussion and class activities based on the students' individual interest, backgrounds, physical and mental abilities. Older adults are encouraged to share and compare life experiences, and learn about international, national and local events and issues from a current and historical viewpoint.

Starts week of 6/6/2022, ends week of 8/1/2022;
nc Jul 4

CRN	DAYS	PLACE	INSTR
40416	T/9:30a-11:20a	Anaheim Terrace Care Center	Henan
40571	Th/2:30p-4:20p	Brookdale Anaheim	Fischer
40378	F/2:30p-4:20p	Brookdale Anaheim	Gomes
40991	M/1:30p-3:20p	Buena Park Nurs Ctr	Harris
41210	F/10:30a-12:20p	Buena Park Senior Ctr	Lange-Goldstein
40382	F/9:30a-11:20a	Buena Vista Care Ctr	Gomes
40990	T/1:30p-3:20p	Cambridge Court	Harris
40989	F/9:30a-11:20a	Chapman Care Center	Harris
40338	Th/12p-1:50p	Cottage of Artesia Gardens	Fischer
40690	M/9:30a-11:20a	Crescendo Senior Living of Pl	Edwards
40403	T/9a-10:50a	Crescent Landing Fullerton	Johnson
40404	T/1:30p-3:20p	Crescent Landing Garden Grove	Johnson
40158	W/9:30a-11:20a	Crescent Landing Garden Grove	Belknap
40988	T/9a-10:50a	Cypress Sr Citizen Ctr	Heins
41098	T/9:30a-11:20a	Emerald Court	Gable
40341	W/8:45a-10:35a	Emerald Court	Fischer
40413	F/9:30a-11:20a	Gordon Lane Care Center	Henan
40359	F/3:15p-5:05p	Gordon Lane Care Center	Gable
40850	W/9a-10:50a	Harbor Villa Care Center	Harry
41208	F/1:30p-3:20p	Ivy Park at Bradford	Johnson
40342	W/2:30p-4:20p	Katella Sr Living Community	Fischer
40381	T/3p-4:50p	Katella Sr Living Community	Gomes
40414	M/2p-3:50p	La Habra Conv Hospital	Henan
40406	W/10a-11:50a	La Habra Conv Hospital	Johnson
40993	W/9:30a-11:20a	La Palma Nurs Ctr	Harris
40153	Th/1:30p-3:20p	Leisure Court	Belknap
40490	W/2p-3:50p	Leisure Court	Miller
40491	W/5:30p-7:20p	Leisure Court	Miller
40430	F/2:30p-4:20p	Orangetown Rehab Hospital	Kim
40377	W/1:30p-3:20p	Palm Retirement Center	Gomes
40383	W/10a-11:50a	Park Anaheim Healthcare Ctr	Gomes
40492	T/3p-4:50p	Park Anaheim Healthcare Ctr	Miller
40489	T/6p-7:50p	Park Anaheim Healthcare Ctr	Miller

40418	M/9:15a-11:05a	Park Regency Care Ctr	Henan
40354	M/1p-2:50p	Park Regency Ret Res	Gable
40417	W/1p-2:50p	Park Vista Assisted Living	Henan
40376	Th/1:30p-3:20p	Park Vista Assisted Living	Gomes
40407	Th/3:30p-5:20p	Park Vista Assisted Living	Johnson
40409	M/10a-11:50a	Park Vista at Morningside	Johnson
40360	W/1:30p-3:20p	Park Vista at Morningside	Gable
40488	M/5p-6:50p	Rowntree Gardens	Miller
40362	F/9:45a-11:35a	Serento Rosa Senior Living	Gable
40408	M/2p-3:50p	St Catherine	Johnson
40167	Th/9:45a-11:35a	St. Elizabeth Healthcare	Gable
40994	F/1:30p-3:20p	St. Elizabeth Healthcare	Harris
40429	Th/3:15p-5:05p	Sun Mar Nursing Center/ Online	Kim
40165	M/1p-2:50p	Sunrise Asst Living La Palma	Belknap
40379	T/9:30a-11:20a	Sunrise Asst Liv Fullerton	Gomes
40361	M/3:15p-5:05p	The Pavilion at Sunny Hills	Gable
40402	W/1p-2:50p	The Pavilion at Sunny Hills	Johnson
40412	W/3:15p-5:05p	The Pavilion at Sunny Hills	Henan
40528	W/9:30a-11:20a	Walnut Manor Rehab Care Center	Gable
40992	W/1:30p-3:20p	Walnut Manor Rehab Care Center	Harris
41207	M/6p-7:50p	Walnut Manor Rehab Care Center	Harris
40380	M/9:30a-11:20a	Windsor Gardens of Anaheim	Gomes
40415	W/9:45a-11:35a	Windsor Gardens of Anaheim	Henan

Need Help Registering Online? Give Us a Call!

StarHelp Online Registration:

714.808.4679

or e-mail: starhelp@noce.edu

Helpline Hours:

Monday -Thursday: 7:30 a.m. – 7 p.m.

Friday: 7:30 a.m. – 4 p.m.

NOCE NETWORKS



Connect with us! See page 68 for details.

Creative Arts



CREATIVE ARTS FOR OLDER ADULTS CRAE/100

This class for older adults encourages art appreciation, self-expression, and creativity through a variety of art media. Projects are designed to expose older adult students to artistic design, and to give experience with different artistic methods, techniques, tools, and materials.

Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
40689	F/2p-3:50p	Alamitos West Health Care Ctr	Harry
40420	Th/9:30a-11:20a	Brookdale Anaheim	Hyatt Solomina
40644	Th/2p-3:50p	Buena Park Nurs Ctr	Yoo
40039	M/10:30a-12:20p	Chapman Care Center	Harry
40498	M/2p-3:50p	Crescendo Senior Living of PI	Ngo
40041	W/2p-3:50p	Crescent Landing Fullerton	Harry
40643	F/9:45a-11:35a	Crescent Landing Garden Grove	Yoo
40578	W/2p-3:50p	Gordon Lane Care Center	Thakkar
40642	M/9:30a-11:20a	Harbor Villa Care Center	Yoo
40495	T/2:30p-4:20p	Karlton Residential Care Ctr	Ngo
40645	T/2p-3:50p	La Habra Conv Hospital	Yoo
40586	M/9a-10:50a	Leisure Court	Thakkar
40496	W/2:30p-4:20p	Orangegrove Rehab Hospital	Ngo
40581	F/2:30p-4:20p	Park Anaheim Healthcare Ctr	Thakkar
40497	M/9a-10:50a	St Catherine	Ngo
40499	T/9:30a-11:20a	Sunrise Asst Liv Fullerton	Ngo
40421	S/9:30a-11:20a	Sunrise Asst Living La Palma	Hyatt Solomina
40419	S/2p-3:50p	W Anah Extended Care Hospital	Hyatt Solomina
40580	Th/2p-3:50p	Windsor Gardens of Anaheim	Thakkar

PAINTING FOR OLDER ADULTS CRAE/105

This class offers older adults an individualized approach to learning painting and artistic expression at their own pace and within their interest and style. Older adult will learn techniques in drawing, brush strokes, and color mixing and application.

Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
40424	W/12p-3:50p	Buena Park Senior Ctr	Hyatt Solomina
40331	T/9a-10:50a	Emerald Isle Senior Apartments	Clary
40423	Th/12p-3:50p	Sr Citizens Ctr Anaheim	Hyatt Solomina
40319	M/8a-11:50a	Yorba Linda Sr Ctr	Clary



CERAMICS FOR OLDER ADULTS CRAE/101

This course in basic ceramics for older adults includes lecture, demonstration and application of ceramic artwork. Student will learn mold selection, glazing, decorating techniques, and proper firing procedures. Will learn mold selection, glazing, decorating techniques, and proper fixing procedures. Individual artistic creativity is encouraged and completed art projects of the older adult student are often displayed publicly.

Starts week of 6/13/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
40588	Th/8a-11:50a	Buena Park Senior Ctr	Trapani
40587	T/12:50p-4:40p	Cypress Sr Citizen Ctr	Trapani

SENIOR CHORUS MUSC/303

This course introduces older adult students to a broad spectrum of choral music including its cultural and historical aspects. Older adult students will gain knowledge of correct posture, breath control, enunciation, harmony, rhythm and basic music concepts appropriate for the older adult.

Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
40448	F/9:30a-11:20a	Cypress Sr Citizen Ctr	Lassetter

**MUSIC ARTS FOR OLDER ADULTS
MUSC/200**

This course provides stimulating interaction for older adults through musical reminiscence, discussions, and listening to music from different time periods and genres. Older Adult students will participate in sing-alongs and rhythmic activities. Older adult students will learn to appreciate and understand different varieties of music.

CRN	DAYS	PLACE	INSTR
Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4			
41102	W/9:30a-11:20a	Alamitos West Health Care Ctr	Baker
40503	Th/9:30a-11:20a	Anaheim Crown Plaza	Park
40084	W/9:30a-11:20a	Anaheim VIP Ctr	Baesler
40507	F/1p-2:50p	Arbor Palms of Anaheim	Park
40550	F/1:30p-3:20p	Buena Vista Care Ctr	Martin
40137	W/9a-10:50a	Cambridge Court	Behrbaum
41214	T/9a-10:50a	Crescendo Senior Living of Pl	Mastin
40367	F/9a-10:50a	Crescent Landing Fullerton	Gerrard
40095	W/1p-2:50p	Crescent Landing Fullerton	Baker
40567	T/9:30a-11:20a	Crescent Landing Garden Grove	Proppe
40124	Th/1p-2:50p	Emerald Court	Behrbaum
41103	F/1p-2:50p	Harvest Retirement	Baker
41105	W/1p-2:50p	Harvest Retirement	Behrbaum
40366	W/9:30a-11:20a	Health Center of Orange County	Gerrard
40148	M/9a-10:50a	Ivy Park at Bradford	Behrbaum
40505	Th/1p-2:50p	Ivy Park at Bradford	Park
40568	Th/9a-10:50a	La Habra Conv Hospital	Proppe
40555	F/9:30a-11:20a	La Palma Nurs Ctr	Martin
40368	Th/1:30p-3:20p	Orangegrove Rehab Hospital	Gerrard
40078	Th/10a-11:50a	Park Anaheim Healthcare Ctr	Baesler
40369	W/1:45p-3:35p	Park Anaheim Healthcare Ctr	Gerrard
40371	F/1p-2:50p	Park Regency Ret Res	Gerrard
40704	F/3p-4:50p	Park Regency Ret Res	Baker
40335	F/9:30a-11:20a	Park Vista at Morningside	Ediger
40074	T/9:30a-11:20a	Park Vista at Morningside	Baesler
40096	W/3:30p-5:20p	Park Vista at Morningside	Baker
40141	T/9a-10:50a	Rowntree Gardens	Behrbaum
40551	W/1:30p-3:20p	Serento Rosa Senior Living	Martin
41213	Th/2p-3:50p	St Catherine	Martin
40087	W/1:30p-3:20p	St. Elizabeth Healthcare	Baesler
41217	W/9:30a-11:20a	Sunnycrest Senior Living	Park
40444	M/1:30p-3:20p	Sunrise of Seal Beach	Lassetter
40370	Th/9:30a-11:20a	The Pavilion at Sunny Hills	Gerrard

40131	Th/9:30a-11:20a	The Pavilion at Sunny Hills	Behrbaum
40504	W/1p-2:50p	The Pavilion at Sunny Hills	Park
40081	Th/2p-3:50p	W Anah Extended Care Hospital	Baesler
40120	T/1p-2:50p	Walnut Manor Rehab Care Center	Behrbaum
40128	M/12:30p-2:20p	Whitten Heights	Behrbaum
40099	Th/9:30a-11:20a	Whitten Heights	Baker
40334	S/9:30a-11:20a	Whitten Heights	Ediger
40091	Th/1p-2:50p	Whittier Glen	Baker
40108	Th/3:15p-5:05p	Whittier Hills Healthcare Ctr	Baker
40502	F/9:30a-11:20a	Windsor Gardens of Anaheim	Park

**TONE CHIME CHOIR FOR OLDER ADULTS
MUSC/304**

This course provides instruction to older adults on handbell performance skills using chime instruments made by Suzuki. The music will be beginning level handbell music, level 1 and 2, as defined by the American Guild of English Hand Bell Ringers. The class will share their music by performing to the community in different public venues.

Starts week of 6/6/2022, ends week of 8/1/2022;

CRN	DAYS	PLACE	INSTR
40449	W/12p-1:50p	Sr Citizens Ctr Anaheim	Lassetter

**QUILTING FOR OLDER ADULTS
CRAE/106**

This course offers the essentials of quilting, for older adults students, which includes fabric selection, cutting, and sewing methods along with the history and vocabulary of the craft. Special techniques for older adults are covered such as patchwork, applique, hand and machine methods, and finishing techniques.

Starts week of 6/6/2022, ends week of 8/1/2022;
nc Jul 4

CRN	DAYS	PLACE	INSTR
40332	W/12p-3:50p	AN/402B	Cole
40392	T/12:30p-4:20p	Buena Park Senior Ctr	Cole
40540	M/10a-11:50a	Cypress Sr Citizen Ctr	Smith
40541	F/8:30a-12:20a	Yorba Linda Sr Ctr	Smith

NEEDLECRAFTS, KNITTING, CROCHET FOR OLDER ADULTS CRAE/104

Older adult students will learn the practical application, knowledge, and skills required to create knitted, crocheted, needlepoint, and cross-stitched hand-made items. A wide variety of items are created, by older adult students, including decorations for the home and clothing for babies, children and adults.

Starts week of 6/6/2022, ends week of 8/1/2022

CRN	DAYS	PLACE	INSTR
40217	T/1p-2:50p	Brookdale Anaheim	Bowman
40214	Th/9a-10:50a	Fullerton Community Center	Bowman
40212	Th/1p-2:50p	Yorba Linda Sr Ctr	Bowman



FOOD PREPARATION AND GOOD NUTRITION FOR OLDER ADULTS HLTH/109

This course offers a wide range of food preparation topics as they relate to the health and well-being of older adults. The course explores topics of interest for older adults in the areas of nutrition, consumerism, cultural traditions, entertaining, health, and safety. Various foods will be prepared, tasted, and discussed.

Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
40677	Th/2p-3:50p	Alamitos West Health Care Ctr	Villarreal
41222	M/2p-3:50p	Anaheim Terrace Care Center	Salgado
40538	W/9:30a-11:20a	Coventry Court Health Center	Salgado
40606	Th/9:30a-11:20a	Gordon Lane Care Center	Villarreal
40678	M/9:30a-11:20a	La Palma Nurs Ctr	Villarreal
40537	T/3:15p-5:05p	Orangegrove Rehab Hospital	Salgado
41228	M/1:30p-3:20p	Park Vista Assisted Living	Villarreal
41448	T/9a-10:50a	Serento Rosa Senior Living	Rose
41449	T/1p-2:50p	Serento Rosa Senior Living	Rose
40607	T/9:30a-11:20a	The Pavilion at Sunny Hills	Villarreal
41221	F/9a-10:50a	Walnut Manor Rehab Care Center	Salgado
40679	F/2p-3:50p	Whittier Hills Healthcare Ctr	Villarreal

Body & Mind

HELP YOURSELF TO HEALTH FOR OLDER ADULTS HLTH/163

Various health related topics of interest to older adults will be discussed and safe, beneficial, exercises intended to promote general health and fitness for older adults will be introduced. Each class will incorporate information, discussion, and exercises.

CRN	DAYS	PLACE	INSTR
Starts week of 6/6/2022, ends week of 8/1/2022			
41231	F/3p-4:50p	Cypress Sr Citizen Ctr	Yu
40648	W/12:30p-2:20p	Fullerton Community Center	Yu
41230	F/12:30p-2:20p	Fullerton Community Center	Yu
40480	W/9a-10:50a	Stanton Civic Center	Matikinyidze
Starts week of 6/13/2022, ends week of 8/1/2022			
40468	Th/12:30p-2:20p	Sr Citizens Ctr Anaheim	Mastin

STAYING MENTALLY SHARP FOR OLDER ADULTS HLTH/167

This course provides older adults with the tools to reach their optimum levels of brainpower through skill-building with memory techniques. Also covered are decision-making, problem-solving, planning, and determining opportunities for cognitive growth.

Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
41237	MW/3:30p-5:20p	Buena Park Senior Ctr	Belknap
41239	TTh/9a-10:50a	Fullerton Community Center	Belknap

HISTORY OF COMEDY AND HUMOR FOR OLDER ADULTS HLTH/161

This class offers to older adults an informative look at past and present forms of comedy and humor, as it relates to their life experiences and what make them laugh. Older adult students become aware of the influences, various mediums, elements and forms of comedy and humor that has influences people throughout history.

Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
40347	T/9:30a-11:20a	Alamitos West Health Care Ctr	Fischer
40346	W/12p-1:50p	Cottage of Artesia Gardens	Fischer
40345	Th/9a-10:50a	Park Regency Care Ctr	Fischer
40328	T/1:30p-3:20p	Park Vista at Morningside	Belknap

NOCE NETWORKS



Connect with us! See page 68 for details.

HEALTH AND WELLNESS FOR OLDER ADULTS HLTH/200

Learn the benefits of adopting behaviors associated with healthy and successful aging. Focus on the natural effects of the aging process and the benefits of being proactive by using a healthy diet, managing chronic conditions, and engaging in routine physical activity as a means to living with optimum independence.

CRN	DAYS	PLACE	INSTR
Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4			
41209	W/2p-3:50p	Anaheim Terrace Care Center	Kim
40452	M/10a-11:50a	Brea Senior Ctr	Layne
40483	T/10a-11:50a	Brea Senior Ctr	Matikinyidze
40482	Th/9:30a-11:20a	Brea Senior Ctr	Matikinyidze
40481	M/9:30a-11:20a	Buena Park Senior Ctr	Matikinyidze
40651	M/1p-2:50p	Buena Park Senior Ctr	Yu
40253	T/12:30p-2:20p	Buena Park Senior Ctr	Carter-Rosenbloom
40655	W/1p-2:50p	Buena Park Senior Ctr	Wotring
40235	Th/10a-11:50a	Buena Park Senior Ctr	Carter-Rosenbloom
40650	M/10:30a-12:20p	Cypress Sr Citizen Ctr	Yu
40472	M/1p-2:50p	Cypress Sr Citizen Ctr	Mastin
40344	Th/1p-2:50p	Cypress Sr Citizen Ctr	Layne
40652	Th/12:30p-2:20p	Emerald Isle Senior Apartments	Yu
40649	T/12:30p-2:20p	Emerald Isle Senior Apartments	Yu
40641	M/9a-10:50a	Fullerton Community Center	Wotring
40265	T/10a-11:50a	Fullerton Community Center	Carter-Rosenbloom
40470	M/10a-11:50a	La Habra Community Serv-Sr Ctr	Mastin
40432	T/1:30p-3:20p	Orangegrove Rehab Hospital	Kim
40639	T/10a-11:50a	Sr Citizens Ctr Anaheim	Wotring
40640	T/12:30p-2:20p	Sr Citizens Ctr Anaheim	Wotring
40656	T/9a-10:50a	Stanton Civic Center	Zepeda
40431	M/3:15p-5:05p	Sun Mar Nursing Center	Kim
40703	F/9:30a-11:20a	Sunrise Asst Liv Fullerton	Zepeda
40453	W/10a-11:50a	West Anaheim Sr Prog	Layne
40450	T/10:30a-12:20p	Yorba Linda Sr Ctr	Layne
41234	W/10a-11:50a	Yorba Linda Sr Ctr	Yu
40343	W/2p-3:50p	Yorba Linda Sr Ctr	Layne
40438	Th/10a-11:50a	Yorba Linda Sr Ctr	Krie
40451	Th/10:30a-12:20p	Yorba Linda Sr Ctr	Layne
40637	F/9:30a-11:20a	Yorba Linda Sr Ctr	Wotring

Starts week of 6/13/2022, ends week of 8/1/2022

40473	T/9:30a-11:20a	Buena Park Senior Ctr	Mastin
40471	F/9:30a-11:20a	Buena Park Senior Ctr	Mastin
40469	Th/9:45a-11:35a	Cypress Sr Citizen Ctr	Mastin

HEALTH AND WELLNESS FOR OLDER ADULTS: RESTRICTED MOBILITY HLTH/205

This course provides older adults with techniques and strategies for healthy aging when restricted by physical impairments or limited mobility. Emphasis is on the benefits of managing age-related complications or medical conditions, routine and adaptive physical activity and a healthy diet.

Starts week of 6/6/2022, ends week of 8/1/2022; nc Jul 4

CRN	DAYS	PLACE	INSTR
40511	Th/9:30a-11:20a	Alamitos West Health Care Ctr	Penn
40515	T/9:30a-11:20a	Anaheim Terrace Care Center	Penn
40572	T/9:30a-11:20a	Brea Memory Care Community	Smith
40486	T/1p-2:50p	Brookdale Anaheim	Matikinyidze
40688	M/1p-2:50p	Brookdale Anaheim	Matikinyidze
40005	W/1:30p-3:20p	Buena Park Nurs Ctr	Adams
40545	Th/9:30a-11:20a	Coventry Court Health Center	Smith
40485	Th/1p-2:50p	Crescent Landing Fullerton	Matikinyidze
41232	Th/3p-4:50p	Gordon Lane Care Center	Yu
40006	F/9:30a-11:20a	Harbor Villa Care Center	Adams
40662	M/9a-10:50a	La Habra Conv Hospital	Zepeda
40514	F/10:50a-12:50p	Park Anaheim Healthcare Ctr	Penn
40510	Th/3p-4:50p	Park Anaheim Healthcare Ctr	Penn
40543	W/9:30a-11:20a	Park Regency Care Ctr	Smith
41233	Th/9:30a-11:20a	Park Regency Ret Res	Yu
40544	M/10:30a-12:20p	Park Vista Assisted Living	Smith
40512	F/8:30a-10:20a	Rowntree Gardens	Penn
40513	W/1:30p-3:20p	Rowntree Gardens	Penn
40509	W/9:30a-11:20a	St. Elizabeth Healthcare	Penn
41229	Th/9:30a-11:20a	Sunnycrest Senior Living	Wotring
40011	M/9:30a-11:20a	The Pavilion at Sunny Hills	Adams
40014	F/1p-2:50p	The Pavilion at Sunny Hills	Adams
40508	F/1:30p-3:20p	Whitten Heights	Penn
40661	F/2p-3:50p	Windsor Gardens of Anaheim	Zepeda
40530	T/2p-3:50p	Windsor Gardens of Anaheim	Smith

PARENTING PROGRAM REGISTRATION



APPLY TO NOCE

Apply at noce.edu/apply

- Part 1: Create an OpenCCC Account
- Part 2: Complete the Noncredit College Application
- In 24-48 hours, you will receive an email with your Student ID required for the remaining steps



REGISTER ONLINE

Registration begins on May 3, 2022 at 7:30 a.m. on myGateway

- Visit myGateway at: mg.nocccd.edu
- Click on the **WebStar link** on the top right of your myGateway homepage
- Click on the **Register for Classes** link
- Use the CRNs in the class schedule to find/register for your class



OPTIONAL - MEET WITH A COUNSELOR

Schedule an appointment at 714.808.4682 or counseling@noce.edu



ATTEND CLASS – Starting on the date listed in schedule, attend your Parenting Program class.



- **Online/Remote Classes**
 - With **no specific date/time** in the schedule (asynchronous)
 - Log into Canvas on the start date listed in the schedule to find your weekly lessons
 - Log into Canvas any time of the day/evening
 - With **a specific date/time** in the schedule (asynchronous with one synchronous Zoom weekly meeting)
 - Log into Canvas on the start date listed in the schedule to find your weekly lessons
 - Log into Canvas any time of the day/evening
 - Attend weekly Zoom meeting at the day/time listed in the schedule; this weekly Zoom meeting link is in Canvas
- **In-Person Classes**
Attend each in-person class meeting at the date/time/location listed in the NOCE class schedule; COVID-19 vaccination or weekly testing required
 - Visit: noce.edu/vaccine for COVID-19 mandate updates



Need Translated Instructions? Visit noce.edu/newstudent and click "Translate" in the top right corner of the page. Select your language to translate the site. Or call **714.808.4679** for more help.

¿Necesita instrucciones traducidas? Visite noce.edu/newstudent y haga clic en "Traducir" en la esquina superior derecha de la página. Seleccione su idioma para traducir el sitio. O llame al **714.808.4679** para obtener más ayuda.

For registration questions, contact: **714.808.4679** or starhelp@noce.edu.

PARENTING PROGRAM



NOCE Parenting courses help adults adopt purposeful techniques so that children, families, and the community flourish. Parenting classes provide an excellent opportunity for students to bond with the children in their lives. Courses include activities that stimulate social, emotional, physical, and intellectual growth.

The student registering for class must be an adult. Those registered for Developmental Movement and Joyful Parenting classes must attend with children (maximum of two [2] children per adult student). Children are not allowed to attend or participate in other Parenting courses.

Register for class at least one week in advance.

For additional information and questions regarding the Parenting classes, please email the Parenting Program at parenting@noce.edu or visit our website at noce.edu/parenting.

Parenting Classes with Children

DEVELOPMENTAL MOVEMENT (AGES 1 - 2) PARN/260

Parents and children are introduced to developmental movement and music for one and two year-olds. Emphasis is on identifying milestone-appropriate large motor skills, coordinated body movements and introductory behaviors associated with demonstrations of self-esteem for this age range.

Starts week of 6/6/2022, ends week of 8/1/2022

CRN	DAYS	PLACE	INSTR
40104	T/9a-10:50a	CYP18/117	Quintanilla
41320	Th/9a-10:50a	CYP18/117	Quintanilla

DEVELOPMENTAL MOVEMENT (AGES 3 - 4.5) PARN/262

Parents and children are introduced to developmental movement, and music for three to four and a half year-olds. Emphasis is on continued tracking of milestone-appropriate large motor skills, coordinated body movements and psychological behaviors associated with demonstrations of self-esteem for this age range.

Starts week of 6/6/2022, ends week of 8/1/2022

CRN	DAYS	PLACE	INSTR
41323	T/11a-12:50p	CYP18/117	Quintanilla
40139	Th/11a-12:50p	CYP18/117	Quintanilla

JOYFUL PARENTING: CREATIVE ART/MUSIC (AGES 1.5-2.5) PARN/101

Parent and child will enjoy self-esteem building activities together; songs and music; easel and finger painting; band and blocks; school readiness; crafts and Playdoh. Includes activity ideas to do at home. (Please bring a snack).

Starts week of 6/6/2022, ends week of 8/1/2022

CRN	DAYS	PLACE	INSTR
40043	T/9a-10:50a	WIL/204	Alquiza
41294	Th/9a-10:50a	WIL/204	Alquiza

JOYFUL PARENTING: ART, MUSIC & MOVEMENT (AGES 2.5-5) PARN/200

Parents are introduced to the latest information about child development and parenting skills, through lecture, discussion, observation and hands-on learning with other students. Age appropriate activities are offered to the children so that parents can learn the importance of developmental stages that prepare children for preschool and/or kindergarten. For all classes, please bring a lunch.

Starts week of 6/6/2022, ends week of 8/1/2022

CRN	DAYS	PLACE	INSTR
40085	T/11a-12:50p	WIL/204	Alquiza
41296	Th/11a-12:50p	WIL/204	Alquiza



Earn a Student Success Award in Parenting!

NOCE hosts an annual Student Success Event. Did you know you can earn a NOCE Student Success Award in Parenting?

Child Wellness: Building Trauma Informed Communities Award Requirements

- BTIC: Adverse Childhood Experiences (PARN 300)
- And four (4) additional BTIC courses of your choice

For more information, contact Counseling for an appointment. A counselor will help you map out the courses you need to earn your Student Success Award(s) in Parenting. Phone: **714.808.4682**, e-mail: counseling@noce.edu

Parenting Classes for Adults

The following NOCE parenting courses are lecture-based courses for adults to attend alone without children present. Parents, grandparents, other adult family members, child caregivers, educators, and other adults may enroll.

Register for class at least one week in advance.

For questions or assistance with registration, please contact the NOCE StarHelp: **714.808.4679** or starhelp@noce.edu

For additional information and questions regarding the Parenting classes, please call the Lifeskills Education Advancement Program (LEAP) Office at **714.808.4909** or visit our website at noce.edu/parenting.

CONNECTED PARENTING PARN/102

This class focuses on strengthening the caregiver-child connections, essential methods in helping children regulate their emotions, improving feelings of safety and security and decrease challenging behaviors. These are simple, research-based techniques for every parent who wants to build a life-long positive relationship with their child.

Dates: Jun 27-Aug 5

CRN	DAYS	PLACE	INSTR
41438	Remote	ZOOM/ Zoom	De La Mora
Optional: Live zoom meetings on Tuesdays at 9:00am - 9:50am.			

BUILDING TRAUMA INFORMED COMMUNITIES: ADVERSE CHILDHOOD EXPERIENCES PARN/300

This course assists parents and caregivers in learning about the effects of childhood adversity, toxic stress, and the impact on health and well-being. Tools are provided to help parents and caregivers address their personal histories in order to provide attuned, nurturing care. Tools are also provided to promote healing and resilience in children.

Dates: Jun 13-Aug 5

CRN	DAYS	PLACE	INSTR
41332	Remote	ZOOM/ Zoom	Carter
Optional: Live zoom meetings on Wednesdays at 12:00pm - 12:50pm			

BUILDING TRAUMA INFORMED COMMUNITIES: MENTAL HEALTH IN OUR HOMES PARN/304

This course provides parents and caregivers an overview on mental health in order to provide awareness and understanding. The focus is on exploring factors that influence mental health in our homes, protective measures, and skills needed to aid in healthy coping and regulation strategies for parents, caregivers, and youth in the community.

Dates: Jul 11-Aug 5

CRN	DAYS	PLACE	INSTR
41345	Remote	ZOOM/ Zoom	De La Mora
Optional: Live zoom meetings on Thursdays at 7:00pm - 7:50pm. Spanish translation available.			

BUILDING TRAUMA INFORMED COMMUNITIES: INTERNET SAFETY AND AWARENESS PARN/307

NEW!

The purpose of this course is to help parents and caregivers gain awareness and understanding around the online world and how it works. The benefits and risks associated with the Internet will be explored along with the tools needed to help children stay safe while they engage in technology use.

Dates: Jun 13-Jul 8

CRN	DAYS	PLACE	INSTR
41353	Remote	ZOOM/ Zoom	De La Mora
Optional: Live zoom meetings on Thursdays at 7:00pm - 7:50pm. Spanish translation available.			

Child Wellness

(Building Trauma Informed Communities)



Trauma-informed child wellness classes are for everyone with the desire to improve their positive affect on children and the community. Students who enroll in NOCE's Child Wellness - Building Trauma-Informed Communities (BTIC) courses will learn about concepts and critical factors that enhance their own wellbeing and children's wellness.

Register for class at least one week in advance.

For additional information and questions regarding Child Wellness (BTIC) classes, please call the Lifeskills Education Advancement Program (LEAP) Office at **714.808.4909**, or visit our website at noce.edu/childwellness.

Love and Logic® Courses

Check back this 2022 Fall Semester for these courses:

- Parenting the Love and Logic Way®
- Love and Logic: Supporting Youth with Special Needs™
- Love and Logic Early Childhood: Parenting Made Fun®
- Love and Logic Supporting Youth with Challenging Past™

View course details online: noce.edu/loveandlogic

Love and Logic® is a registered trademark of the Love and Logic Institute, Inc.

COMMUNITY SERVICES AND KIDS' COLLEGE REGISTRATION



CHECK OUT OUR NEW SITE

To register or view classes, go to: noce.edu/grow



CREATE A STUDENT OR HOUSEHOLD PROFILE

- On the main homepage, click on “**Login/Create Account**” on the top left
- Select “**Create a New Student Profile**”
- Choose either a “**Student Profile**” or a “**Household Profile**”
 - **Student Profile**
 - for one student using one e-mail address
 - **Household Profile**
 - for more than one student, using the same e-mail address
- Enter e-mail address as your username



SEARCH AVAILABLE CLASSES

To view available classes, click on the “**Browse**” dropdown button and select the category of interest



REGISTER FOR CLASSES

- Once you have selected a class, click on “**Add to Cart**” (*note: you can select/add multiple classes to your cart before checkout*)
- Once your class has been added to your cart, go to the top-right and click “**Checkout**”
 - Once you click “**Checkout**,”
 - review your “**Shopping Cart**,” and
 - “**Agree to Policies**” before proceeding
- Follow the remaining directions to enter your credit card information, then click “**Process Payment**”
- You will receive a confirmation e-mail of the class(es) you have purchased



ATTEND CLASS

Attend your Community Service / Kids’ College class at the location listed in the class schedule. For in-person classes, COVID-19 vaccination or weekly testing required

For registration questions, contact the Lifeskills Education Advancement Program (LEAP) at 714.808.4909 or e-mail us at grow@noce.edu.

For Community Services class schedule and course descriptions, visit NOCE.EDU/GROW.

For assistance with registration, please contact the Lifeskills Education Advancement Program (LEAP) at 714.808.4909 or e-mail: grow@noce.edu.

Classes are currently limited to the courses provided below. Classes are updated on noce.edu/grow throughout the semester. Check website regularly for new course offerings and dates.

COMMUNITY SERVICES CLASSES

Notary



Become a Notary Public or Renew Your Notary Commission

Become a certified notary loan signing agent. This course covers proper notarization of real estate documents and loan packages. It emphasizes the ethical and administrative role of the notary and the notary's sense of duty associated with being a loan document signing agent. Marketing and customer service are also covered

Days	Time	Place	Instr	Cost
Saturday, July 16, 2022	8:00 a.m. – 12:00 p.m.	Online/Zoom	Reed	\$77

Notary Loan Seminar

State approved mandatory education for new and renewing notaries. Being a notary can mean a bigger income for you! Learn the notary laws and prepare for the State of California exam. Take a practice exam, receive your Certificate of Completion, and schedule and registration information for upcoming State exams.

Days	Time	Place	Instr	Cost
Friday, July 22, 2022	8:00 a.m. – 4:00 p.m.	Online/Zoom	Reed	\$89

Photography



Photography Basic

This class targets beginner photographers and covers composition, exposure principles and digital formats. This course will also review Photoshop's role in the photography industry.

Days	Time	Place	Instr	Cost
Tuesdays, June 7 – July 19, 2022	6:30 p.m. – 9:30 p.m.	ANA-402a	Rosenberger	\$109

Photography Intermediate

This course will sharpen your current photography skills. Portrait photography, advanced editing and night photography constitute the core of the curriculum. This course also includes an instructed photography field trip.

Days	Time	Place	Instr	Cost
Thursdays, June 9 – July 21, 2022	6:30 p.m. – 9:30 p.m.	AN/402a	Rosenberger	\$89

Sewing



Sew What You Wish

Using the newest sewing machine methods create garments or accessory items that fit your unique style.

Days	Time	Place	Instr	Cost
Wednesdays, June 8 – July 27, 2022	10:30 p.m. – 12:30 p.m.	AN/402a	Eggan	\$89

KIDS' COLLEGE CLASSES

Kids' College classes are cancelled for 2022 Summer Session. Please check NOCE.EDU/GROW frequently for updates on the return of classes in the future.

ED2Go

Fee-Based Online Courses for Personal and Professional Development

A wide range of highly interactive courses. These online courses are affordable, fun, fast, convenient, and geared just for you. Classes start on the following dates: June 15, July 13, and August 17, 2022.

<https://www.ed2go.com/noce/Business>

- A to Z Grant Writing Series
- Achieving Top Search Engine Positions
- Adobe Value Suite
- Become a Veterinary Assistant
- Growing Plants for Fun and Profit
- Language Arts
- Beginning Conversational French
- Conversational Japanese
- Discover Sign Language Writing
- Beginner's Guide to Getting Published

Fee-Based Online Courses for Career Training

Online courses and career training prepare you for a new career, or help you advance within your current occupation. Learn new skills, start anytime, and set your own pace.

<https://careertraining.ed2go.com/easyed/>

- Art and Design
- Certified Residential Interior Designer Business
- Advertising & Outreach Specialist
- Call Center Representative
- Veterinary Office Manager
- Project Management Hospitality
- COVID Readiness for Servers and Waitstaff
- Retail Customer Service Skills Training
- Corporate Event Planner
- Event Management and Design
- Certified Master Wedding and Event Planner
- Fundamentals and Intermediate Floral Design

For questions regarding **Ed2Go online courses**, please contact the LEAP main office at **714.808.4909**, email: grow@noce.edu, or visit: noce.edu/grow

Popular Courses



Discover Sign Language

Gain confidence in your ability to sign with the Deaf community. This course immerses you in silence to help you gain an understanding of the perspective of the hearing impaired and uses videos to demonstrate not only how to make signs, but how to communicate with facial expression.

Instructor – Led \$115	6 Weeks Access Course Code: dsl Start Dates: June 15, July 13 and August 17, 2022.
Self-Paced \$115	3 Months Access Course Code: T9232 No Instructor, Start Anytime



Speed Spanish

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

Instructor – Led \$115	6 Weeks Access Course Code: sps Start Dates: June 15, July 13, and August 17, 2022.
Self-Paced \$115	3 Months Access Course Code: T9226 No Instructor, Start Anytime



Project Management Fundamentals

Master the essentials of project management with an experienced Project Management Professional as your guide. This course provides the concepts you need to plan, implement, control and close any type of project.

Instructor – Led \$115	6 Weeks Access Course Code: pmf Start Dates: June 15, July 13, and August 17, 2022.
Self-Paced \$115	3 Months Access Course Code: T8494 No Instructor, Start Anytime

NOCE MISSION, VISION, AND CORE VALUES

NOCE MISSION STATEMENT

NOCE serves our diverse community by providing holistic programs and services that are relevant and accessible to all learners in achieving their goals. NOCE is dedicated to offering a transformative educational experience that builds lasting foundational skills and promotes student success.

NOCE VISION STATEMENT

NOCE commits to enriching lives through education to meet the evolving needs of the community.

NOCE CORE VALUES

- ◆ **Accountability**
We strive to utilize data-informed decision-making processes.
- ◆ **Diversity**
We celebrate our diverse community by committing ourselves to an inclusive institutional culture.
- ◆ **Equity**
We actively address achievement gaps and systemic racism to ensure equal opportunity and access for all.
- ◆ **Excellence**
We strive for excellence by providing evolving, dynamic, high-quality instruction.
- ◆ **Innovation**
We challenge the status quo by finding creative solutions.
- ◆ **Integrity**
We cultivate a collaborative equity-minded culture of mutual respect, honesty, and responsibility.
- ◆ **Learning**
We commit to offering holistic programs that promote personal and professional growth.

STUDENT LEARNING OUTCOMES

As a result of enrolling in and completing a North Orange Continuing Education course, group of courses or entire certificate program, students can be expected to demonstrate the following:

1. Empowerment to be lifelong learners. Students can demonstrate the confidence and courage to learn how to learn as well as appropriate research, study, inquiry, and goal-setting skills.
2. The ability to function effectively within their community. Students demonstrate appropriate effective interpersonal communication, critical thinking and problem-solving skills as well as an understanding of the value of diversity.

GENERAL INFORMATION

NOCE 2022 Summer Session SYMBOL KEY

LOCATIONS (IN-PERSON CLASSES)

AN = Anaheim Campus
CC = Cypress College
FC = Fullerton College
CYP18 = Cypress College Campus, NOCE 100 Bldg.
CYPTE2 = Cypress College Campus, NOCE/TE2 200 Bldg.
WIL = Wilshire Center (Fullerton)

CLASS SYMBOLS

CRN = Course Reference Number
Hybrid = Online plus on-campus learning
NC = No Class
Online = Online Learning
Remote = Online Learning
Zoom = Online Learning

By District policy, "every course, course section or class shall be open to enrollment and participation by any person who has been admitted to North Orange Continuing Education (NOCE)."

CLASS SCHEDULE SUBJECT TO CHANGE:

NOCE has made every reasonable effort to determine that this class schedule is accurate; however, changes may occur after press time.

CLASSES

ADMISSION TO CLASSES: Students are admitted on a first come, first served basis. Students are not permitted to attend classes in which they are not officially enrolled. Classes 'filled' may have a 'waitlist' already established for students wanting to attend.

TUITION-FREE CLASSES: Students must attend the first day of class or lose their spot to a petitioning student.

AUDITING CLASSES: If a student has received a passing grade in a Pharmacy Technician Certificate Program or Medical Assistant Certificate Program course and wishes to repeat the course, the student should submit an Audit Request Form to the CTE Director. For more information about auditing a Pharmacy Technician or Medical Assistant course, please contact 714.808.4673. There is a \$15 fee charged for auditing a course. Fees charged for auditing a course are subject to change. Auditing other NOCE courses is not permitted.

CLASS ATTENDANCE/CANCELLATIONS:

Students are expected to attend all classes. If attendance drops, classes may be cancelled. Tuition-free classes may be discontinued during the term if attendance drops. Tuition-based classes will continue according to schedule once they have started.

WEEKEND POLICY: It is NOCE's practice that classes do not normally meet on a weekend following a Friday District holiday or preceding a Monday District holiday. If it is necessary for a class to be held on a holiday weekend, this would be an exception to the rule.

IN-CLASS REGISTRATION: Students must attend the first meeting where in-class registration takes place or they may lose their seat to someone else. A minimum number of students must attend the first class meeting. In-class registration is on a first come, first served basis.

CHILDREN IN CLASS: No children are to attend adult classes.

CAMPUS BOOKSTORES: Please visit the Fullerton College Bookstore page at noce.edu/textbooks. For store, choose "Anaheim Campus Store" and then select the term.

- ◆ Cypress 714.484.7336
- ◆ Wilshire (Fullerton) 714.992.7557

REGISTRATION LOCATION: No matter where the class is held, students can register at any NOCE Center:

- ◆ Anaheim Campus, Second Floor
- ◆ NOCE Cypress Center, Bldg 18, Room 100, off Parking Lot 4
- ◆ NOCE Wilshire Center, Bldg 300

For registration assistance, contact: NOCE StarHelp: 714.808.4679 or e-mail: starhelp@noce.edu. Registration is also available online at noce.edu/registration.

WALK-IN REGISTRATION: NOCE will offer on-campus registration and counseling support. Walk-ins are welcome on a first-come, first-serve basis when staff is available. We recommend you call ahead before your visit to confirm hours and staff availability. We continue to offer student support services by phone and virtually. For registration information, please call StarHelp at: [714.808.4679](tel:714.808.4679).

MINOR STUDENTS: NOCE classes are open to those 18 years or older who have been admitted to NOCE and are not attending school. Students under 18 who have not graduated from high school may be permitted to attend under special circumstances. It is advisable to contact the campus administrator at the site where the class is offered prior to obtaining the required permission letter from the school that the minor student is attending. If permission to enroll is granted, the minor student may enroll only after the regular registration period so that priority is given to adult students. Children of any age may take Kids' College and Teen Program classes as indicated in the course schedule.

INFORMATION CHANGE

A student may submit a request to update their legal or chosen name as well as sex in compliance with AP 5041 as outlined in brief below.

LEGAL NAME/LEGAL SEX: A request to update or change a student's legal name or legal sex in our records must be submitted to Admissions & Records with acceptable supporting documentation. Official government-issued documents such as birth certificates, passports, social security cards, immigration documents, and identification cards or permits. In the state of California, legal sex includes "female," "male," and "nonbinary".

CHOSEN NAME/GENDER IDENTITY: The name that a student wishes to be known or identified by which is different from their legal name; can be used on unofficial documents and records, as defined below, in place of the student's legal name. The chosen name appears on the instructor rosters, can be added in Canvas, and other student systems. Please be advised, the legal name will remain on documents such as academic records, financial records, human resources records, and the like.

GENDER AND GENDER IDENTITY: A student's internal sense of being masculine, feminine, nonbinary, genderqueer, agender, etc. A student's gender may be the same as their legal sex (cisgender) or different from their legal sex (transgender), and their gender may change over time. Please see AP 5041 for a complete listing of definitions and further information. Students, please fill out the Information Change Form online and submit to A&R as instructed to update gender identity.

PARKING

Parking permits are required to park at Fullerton College and at the Wilshire Center. Permits will be available in the 300 building, Admissions and Records office at the Wilshire Center at no charge for registered students. Anaheim Campus and Cypress Center do not require permits to park. Students must park in marked spaces for on-campus classes in 2022 Summer Session at the Anaheim Campus, Cypress Center and Wilshire Center. Please do not back into the parking space or you will be ticketed.

FEES

APPORTIONMENT CLASSES: These classes appear as free but are actually funded by the state. Funding is received for each hour of student attendance. The cost of offering the class is covered by these funds. The class may be cancelled if the attendance falls below the level needed to cover the costs of the class. There are 10 recognized areas in Title V that are eligible for noncredit education apportionment. NOCE offers noncredit classes in the following areas:

1. English as a Second Language
2. Citizenship for Immigrants
3. Elementary and Secondary Basic Skills
4. Health and Safety
5. DSS (Substantial Disabilities)
6. Parenting
7. Home Economics
8. Older Adults
9. Short-Term Vocational
10. Workforce Preparation

COMMUNITY SERVICES CLASS FEES:

Classes NOT funded by the state are supported by student tuition. Students must cover the cost of the class through fees. Additional instructional material or supply fees may be required. These classes will not be cancelled if attendance falls low during the term. While late registration is permissible in most classes, full payment of tuition fees is always required.

PAYING FOR CLASSES: Full payment is required at the time of registration, only credit cards (MasterCard and VISA) are accepted.

HOLDS: NOCE will withhold, registration privileges, from any student or former student who has failed to pay all outstanding fees (from current or previous terms) or for other administrative reasons.

REFUNDS: To receive a refund, a Refund Petition Form must be submitted at least two

(2) full business days before the first-class meeting. A \$10 processing fee will be deducted from all refunds one time, per term, per student except for classes cancelled by NOCE. Refunds will be processed two weeks after the term begins. No refunds on books or materials. Approved refunds will be placed back on the credit card used when the original payment was made. Please allow 3 - 4 days for the refund to show on your credit card statement.

The only other criteria considered for refunds are circumstances in which the course differs from the way it was described in the class schedule, such as incorrect start date, time, or wrong location. You may request a credit valid for six months toward any fee-based course. Requests for credits must be submitted prior to the second-class meeting of the course being dropped.

RECORDS & IDENTIFICATION CARDS

STUDENT RECORDS: California Administrative Code, Title V, and District policy states that students can review their student records any time. All student records are located at the NOCE Wilshire Center. Transcript requests are accepted by mail (the Transcript Request Form may be printed through the NOCE website at noce.edu/records). Allow 10 business days for processing.

RECORDS & RELEASE OF RECORDS: The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They have the right to:

- inspect and review their education records
- have some control over the disclosure of information from their education record
- seek to amend incorrect education records

In accordance with FERPA, NOCE may release or publish, without the student's prior consent, items in the category of public (directory) information. The NOCCCD Board of Trustees has identified the following as public (directory) information:

- Degrees and awards received by students, including honors, scholarships, athletic awards, and Dean's List recognition;
- Student participation in officially recognized activities and sports including weight, height, and high school of graduation for athletic team members;
- Dates of attendance.

Students who wish to restrict this information must submit a written request to the Registrar's Office at the NOCE Wilshire Center. Requests must be filed within 15 calendar days from the beginning of each term a student is in attendance. For more information, call 714.992.9502.

CLASSIFICATION OF STUDENTS: Students are classified as full-time when enrolled and attending 12 hours or more of instruction per week. Students enrolled in fewer than 12 hours per week of instruction are considered part-time students. Enrollment and attendance can be confirmed after the student has attended two consecutive weeks of instruction.

CATALOG RIGHTS POLICY: North Orange Continuing Education (NOCE) issues a new catalog each academic year beginning in the Summer session and, if needed, subsequent addendums for the spring and summer terms. The information published in the catalog or catalog addendums is in effect for the academic year beginning with the Summer session and concluding with the summer term.

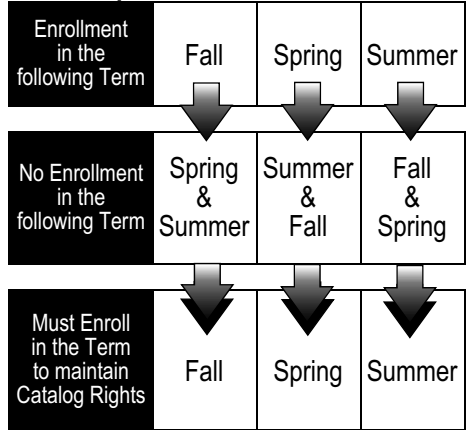
The course requirements for a specific certificate program may change from one catalog to the next and, therefore, may change during the period of time that a student attends NOCE. Catalog rights established when a student first takes classes at NOCE protect the student from being held for additional program requirements that may be added to a later catalog.

Students maintain catalog rights by maintaining continuous enrollment in one of the following courses at NOCE: *Basic Skills, Career Technical Education, Disability Support Services, and English as a Second Language*. Continuous enrollment is enrollment in any two of the previous consecutive terms, including summer, resulting in an academic record of:

- A, B, C, D, F, P (Pass),
- NP (No Pass),
- SP (Satisfactory Progress), or
- W (Withdrawal).

Missing more than two consecutive terms will result in loss of catalog rights due to a break in continuous enrollment.

For example:



If continuous enrollment is broken, the student must adhere to the catalog requirements in effect at the time continuous enrollment is re-established and maintained.

The lab enrollment in WFPR 100, WFPR101, keyboarding exams, and required certifications (e.g. CPR card) cannot be used to maintain catalog rights. Course substitution nor course challenges do not maintain catalog rights.

This policy supersedes all previous catalog rights provisions and applies only to the programs at NOCE.

GRADING POLICY: Students enrolled in apportionment courses are awarded an evaluative symbol at the conclusion of each course. The grade issued will become part of the student's permanent academic history and will appear on their NOCE transcript.

Grading for CTE, DSS, ESL, and LEAP Courses

- P - Pass (no grade points)
- N - No Pass (no grade points)
- SP - Satisfactory Progress (no grade points)

Students enrolled in a Career Development and College Preparation (CDCP) course are advised that they will be issued a grade that will appear on their NOCE transcript and permanent academic history. If a student does not wish to be graded, they must drop the course prior to the eighth hour of instruction. While an instructor may drop a student for excessive absences, **it is the student's responsibility to officially withdraw from a class.**

If a student withdraws after the eighth hour of instruction, but prior to the last quarter of instruction, the student will receive a "W" grade on their transcript, regardless of whether the drop was initiated by the student or instructor. Students may not drop a course after the start of the final quarter of the course. Please visit noce.edu/records for further information.

GRADE APPEAL POLICY: NOCE recognized the legal right of faculty to set standards of performance and to apply them to individual students. Therefore, the instructor is the final authority in determining grades that are assigned to students and that appear in their permanent academic records. Students have a right to formally appeal the final grade earned. Appeals are limited to the situations in which students believe the grade is prejudicially, capriciously, or arbitrarily assigned.

Grade appeal requests should be initiated by the student during the next term but no later than one year following the award of the original grade. All grade appeal requests should be directed to the NOCE Registrar at 714.992.9502. For additional information, you may refer to Board Policy 4231. Grade appeal request forms can be found online at noce.edu/records.

OPEN ENROLLMENT: It is the policy of the North Orange County Community College District (NOCCCD) that, unless specifically exempted by statute, every course section or class, the full-time equivalent students (FTES) attendance of which is to be reported for state aid, whenever offered and maintained by NOCCCD, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) or North Orange Continuing Education and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, part VI, Title V of the California Administrative Code, commencing with Section 51820.

ACADEMIC HONESTY: Students are expected to abide by ethical standards in preparing and presenting material which demonstrates their level of knowledge and which is used to determine grades. Such standards are founded on basic concepts of integrity and honesty. These include, but are not limited to the following areas:

1. Students shall not plagiarize, which is defined as:
 - a. stealing or passing off as one's own ideas or words of another, or
 - b. using a creative production without crediting the source.
 - c. The following cases constitute plagiarism:
 - paraphrasing published material without acknowledging the source;
 - making significant use of an idea or a particular arrangement of ideas, e.g. outlines;
 - writing a paper after consultation with persons who provide suitable ideas and incorporating these ideas into the paper without acknowledgement; or
 - submitting under one's own name term papers or other reports which have been prepared by others.
2. Students shall not cheat, which is defined as:
 - a. using notes, aids, or the help of other students on tests or exams in ways other than those expressly permitted by the instructor, or
 - b. misreporting or altering the data in laboratory or research projects involving the collection of data.
3. Students shall not submit an original paper or project to more than one class without approval from the second instructor. Instructors who do not accept previously-submitted papers should inform students in the course syllabus,
4. Instructors may deal with academic dishonesty in one or more of the following ways:
 - a. Assign an appropriate academic penalty such as an oral reprimand or point reduction.
 - b. Assign zero points on all or a particular paper, project, or exam.
 - c. Report to the appropriate administrators, with notification of same to the student(s), for disciplinary action by the school. Such a report will be accompanied by supporting evidence and documentation.

See Student Conduct Policy for additional information.

SEXUAL HARASSMENT, DRUG-FREE AND ALCOHOL-FREE: For a copy of these policies, please refer to the NOCCCD website at noce.edu/safetypolicy.

NON-DISCRIMINATION STATEMENT: The policy of the North Orange County Community College District is to provide an educational, employment, and business environment, including but not limited to access to its services, classes, and programs in which no person shall be unlawfully denied full and equal access to the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, gender, gender identification, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, or military and veteran status, or as otherwise prohibited by state and federal statutes, or because he or she is perceived to have one or more foregoing characteristics, or based on association with a person or group with one or more of these actual perceived characteristics in any program or activity of the District that is administered by, directly funded by, or that receives any financial assistance from the Chancellor or Board of Governors of the California Community Colleges. Discrimination on the basis of sex or gender also includes sexual harassment.

The following person is designated by the North Orange County Community College District as the Responsible Officer/Section 504/Title IX Coordinator for receiving and coordinating the investigation of all unlawful discrimination complaints filed pursuant to section 59328 of Title V of the California Code of Regulations, and for coordinating compliance with section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1992, and response to discrimination complaints related thereto:

Name: Irma Ramos
 Position: Vice Chancellor, Human Resources
 Address: 1830 West Romneya Drive
 Anaheim, California 92801-1819
 Telephone: 714.808.4826

Students and employees who believe they have been subjected to unlawful discrimination, including sexual harassment, or who seek information regarding the District's Unlawful Discrimination Policy should contact the Office of the Vice Chancellor, Human Resources.

CAMPUS SAFETY: For any emergency dial 9-1-1. To reach Campus Safety, call the following numbers by NOCE Center:

- **Anaheim Campus Safety:**
714.808.4911
- **NOCE Cypress Center**
(Cypress College Campus Safety):
714.484.7387
- **NOCE Wilshire Center**
(Fullerton College Campus Safety):
714.992.7777

VICTIMS OF SEXUAL ASSAULT: Students who are victims of sexual assault occurring on District property or on an off-campus site or facility maintained by the District, or who seek information or assistance regarding a sexual assault, should contact the following Campus Safety Security offices:

- **Anaheim Campus Safety:**
714.808.4911
- **NOCE Cypress Center**
(Cypress College Campus Safety):
714.484.7387
- **NOCE Wilshire Center**
(Fullerton College Campus Safety):
714.992.7777

Except as may otherwise be required by law, all inquiries will be maintained in confidence.

For more information or additional assistance, contact:

Name: Martha Gutierrez
 Position: NOCE Title IX Coordinator/
 Vice President of Student Services

Address: North Orange Continuing Education
 1830 W. Romneya Drive
 Anaheim, CA 92801

Telephone: 714.808.4660
 E-mail: mgutierrez@noce.edu

DISABILITY SUPPORT SERVICES: NOCE provides support services to enable persons with disabilities to participate in classes and programs. Support may include tutors, interpreter service, note takers, or other assistance. In addition, special classes are offered for those who are not yet ready to benefit from general continuing education offerings. See the Disability Support Services section in this schedule for class listings or call 714.484.7057.

ACCREDITATION: NOCE is proudly accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges (WASC). For more information regarding NOCE's accreditation, visit noce.edu/accreditation or contact WASC at the following:

Accrediting Commission for Schools,
 Western Association of Schools and Colleges
 533 Airport Blvd., Suite 200
 Burlingame, California 90410
 Website: <https://www.acswasc.org>

STUDENT CONDUCT POLICY

Standards of Student Conduct and Discipline Policy

The standards of student conduct and disciplinary action for violation of Board Policy 5500 were approved by the NOCCCD Board on January 28, 2003, and were drawn in compliance with Sections 66300, 76030, 76033, 7034, 76036 of the State Education Code.

Students are expected to respect and obey civil and criminal law and shall be subject to the legal penalties for violation of the city, county, state, and national laws(s).

Student conduct must conform to Board Policy and college regulations and procedures. As cited in BP5500, "A student who violates the standards of student conduct shall be subject to disciplinary action including, but not limited to the removal, suspension, or expulsion of the student." Misconduct which constitutes "good cause" for disciplinary action includes, but is not limited to, the following:

1. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, the open and persistent defiance of the authority of, or persistent abuse of District personnel, or violating the rights of other students.
2. Failure to identify oneself when requested to do so by District officials acting in the performance of their duties.
3. Cheating, plagiarism in connection with an academic program (including plagiarism in a student publication), or engaging in other academic dishonesty.
4. Dishonesty, forgery, alteration, or misuse of District documents, records, or identification, or knowingly furnishing false information to the District.
5. Misrepresentation of oneself or of an organization to be an agent of the District.
6. Causing, attempting to cause, or threatening to cause physical injury or physical or verbal abuse or any threat of force or violence, to the person, property, or family of any member of the college community, whether on or off District property as defined above.

7. Willful misconduct which results in injury or death to a student or to District personnel, or which results in the cutting, defacing, or other damage to any real or personal property of the District.

8. Unauthorized entry into, unauthorized use of, or misuse of property of the District.

9. Stealing or attempting to steal District property or private property on District premises, or knowingly receiving stolen District property or stolen private property on District premises.

10. Causing or attempting to cause damage to District property, or to private property on District premises.

11. Unlawful use, sale, possession, offer to sell, furnishing, or being under the influence of any controlled substance listed in the California Health and Safety Code, section 11053 et seq., an alcoholic beverage or an intoxicant of any kind, or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or other State law defining controlled substance while on District property, or at a District function; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in the California Health and Safety Code, section 11014.5.

12. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the District.

13. Possession, sale, use, or otherwise furnishing of explosives, dangerous chemicals, deadly weapons or other dangerous object including but not limited to, any facsimile firearm, knife or explosive on District property, or at a District function, without prior written authorization of the Chancellor, college president, North Orange Continuing Education Provost, or authorized designee.

14. Engaging in lewd, indecent, or obscene behavior on District property, or at a District function.

15. Violation of municipal, state, or federal laws in connection with attendance in programs or services offered by the District, or while on District property or at District-sponsored activities.

16. Soliciting or assisting another to do any act (including the purchasing, transporting or consumption of any controlled substance), while under the supervision of a District official, which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.

17. Attempting any act constituting cause for disciplinary action as identified in the above sections of this policy.

18. Committing sexual harassment as defined by law or by District policies and procedures.

19. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other status protected by law.

20. Engaging in physical or verbal intimidation or harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or District employee's work performance, or of creating an intimidating, hostile or offensive educational or work environment.

21. Engaging in physical or verbal disruption of instructional or student services activities, administrative procedures, public service functions, authorized curricular or co-curricular activities or prevention of authorized guests from carrying out the purpose for which they are on District property.

22. Stalking, defined as a pattern of conduct by a student with intent to follow, alarm, or harass another person, and which causes that person to reasonably fear for his or her safety, and where the student has persisted in the pattern of conduct after the person has demanded that the student cease the pattern of conduct. Violation of a restraining order shall, without more, constitute stalking under this policy.

23. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct or where the presence of the student causes a continuing danger to the physical safety of students or others.

24. Engaging in expression which is obscene, libelous, or slanderous according to current legal standards, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District property, or the violation of the lawful administrative procedures of the District, or the substantial disruption of the orderly operation of the District.

25. Use of the District's computer systems or electronic communication systems and services for any purpose prohibited by Administrative Procedures 3720, Computer & Electronic Communication Systems, or for any act constituting cause for disciplinary action as provided in this policy.

Furthermore, no student shall be suspended from a college or North Orange Continuing Education program or expelled unless the conduct for which the student is disciplined is related to college, North Orange Continuing Education or District activity or attendance. Also any violation of law, ordinance, regulation or rule regulating, or pertaining to, the parking of vehicles, shall not be cause for removal, suspension, or expulsion of a student.

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of law. The procedures shall identify potential disciplinary actions including, but not limited to, the removal, suspension or expulsion of a student.

The Chancellor shall establish procedures of which all students are informed of the rules and regulations governing student behavior.

OFF-CAMPUS CONTINUING EDUCATION LOCATIONS

Register in Class!

Do not call location unless noted.

Access California Services	631 S Brookhurst St Suite 107	Anaheim
Alamitos West Health Care Ctr	3902 W Katella Ave	Los Alam
Anaheim Crown Plaza	641 S Beach Blvd	Anaheim
Anaheim Terrace Care Ctr	141 S Knott Ave	Anaheim
Anaheim VIP Ctr	1158 N Knollwood Cir	Anaheim
Arbor Palms of Anaheim	3411 W. Ball Road	Anaheim
Brea Comm Ctr	500 South Sievers Avenue	Brea
Brea Memory Care Community	149 W Lambert Rd	Brea
Brea Sr Ctr	500 Sievers Ave	Brea
Brookdale Anaheim	200 N Dale Ave	Anaheim
Buena Pk Nurs Ctr	8520 S Western Ave	Buena Park
Buena Pk Sr Ctr	8150 Knott Ave	Buena Park
Buena Vista Care Ctr	1440 S Euclid Street	Anaheim
Cambridge Court	1621 E Commonwealth Ave	Fullerton
Chapman Care Ctr	12232 Chapman Ave	Garden Grove
Cottage of Artesia Gardens	6041 Kingman Ave	Buena Park
Coventry Court Health Ctr	2040 S Euclid Street	Anaheim
Crescendo Sr Living of Pl	351 E. Palm Dr.	Placnta
Crescent Landing Garden Grove	11848 Valley View St	Garden Grove
Cypress Sr Citizen Ctr	9031 Grindlay St	Cypress
Cypress Sunrise Village Apt.'s	9151 Grindlay Street	Cypress
Emerald Court	1731 Medical Center Dr	Anaheim
Emerald Isle Sr Apartments	661 N Rose Dr	Placnta
Fullerton Community Ctr	340 W. Commonwealth Ave	Fullerton
Fullerton Gardens	1510 E Commonwealth Ave	Fullerton
Gordon Lane Care Ctr	1821 E Chapman Ave	Fullerton
Happy Brea Adult Day Hth Care	596 Apollo St.	Brea
Harbor Villa Care Ctr	861 S Harbor Blvd	Anaheim
Harvest Retirement Health Ctr of OC	9011 Knott Ave 9021 Knott Ave	Buena Park Buena Park
Ivy Park, Bradford	1180 N Bradford Ave	Placnta
Karlton Residential Care Ctr	3615 W Ball Rd	Anaheim

Katella Sr Living Community	3952 W Katella Ave	Los Alam
La Habra Community Serv-Sr Ctr	101 W La Habra Blvd	La Habra
La Habra Conv Hospital	1233 W La Habra Blvd	La Habra
La Palma Nurs Ctr	1130 W La Palma Ave	Anaheim
Leisure Court	1135 Leisure Ct	Anaheim
Morningside of Fullerton	800 Morningside Dr	Fullerton
New Horizon	8541 W Cerritos Ave	Stanton
Orangegrove Rehab Hospital	12332 Garden Grove Blvd.	Garden Grove
Palm Retirement Ctr	312 N Roosevelt Ave	Fullerton
Park Anaheim Healthcare Ctr	3435 W Ball Rd	Anaheim
Park Regency Care Ctr	1770 W La Habra Blvd	La Habra
Park Regency Ret Res	1750 W La Habra Blvd	La Habra
Park Vista Assisted Living	2527 Brea Blvd	Fullerton
Park Vista, Morningside	2525 Brea Blvd	Fullerton
Ponderosa Park Family Resource	2100 S Haster St	Anaheim
Rehab Institute So Ca	130 Laguna Rd	Fullerton
Rio Vista Elem	310 N Rio Vista	Anaheim
Rowntree Gardens	12151 Dale Ave	Stanton
Sr Living Community	16850 Bastanchury Rd	Yorba Linda
Serento Rosa Sr Living	17803 Imperial Hwy	Yorba Linda
Sr Citizens Ctr Anaheim	250 E Center St	Anaheim
St Boniface Church	120 N Janss St	Anaheim
St Catherine	245 E Wilshire Ave	Fullerton
St. Elizabeth Healthcare	2800 N Harbor Blvd	Fullerton
Stanton Civic Ctr	7800 Katella Ave	Stanton
Sun Mar Nursing Ctr	1720 W Orange Ave	Anaheim
Sunrise Asst Liv Fullerton	2226 North Euclid Avenue	Fullerton
Sunrise Asst Living La Palma	5321 La Palma Ave	La Palma
Terrace View Care Ctr	201 E Bastanchury Rd	Fullerton
The Pavilion, Sunny Hills	2222 N Harbor Blvd	Fullerton
Topaz Elem	3232 Topaz Ln	Fullerton
Vintage of Stonehaven	5303 Stonehaven Dr	Yorba Linda
W Anah Extended Care Hospital	645 S Beach Blvd	Anaheim
Whitten Heights	200 W Whittier Blvd	La Habra
Whittier Glen	10615 Jordan Rd	Whittier
Whittier Hills Healthcare Ctr	10426 Bogardus Ave	Whittier
Windsor Gardens of Anaheim	3415 W Ball Rd	Anaheim
Yorba Linda Sr Ctr	4501 Casa Loma Ave	Yorba Linda

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